



The English
Language Centre
BRIGHTON / EASTBOURNE



Dates and Prices 2020

English Courses
for Adults in Brighton
and Eastbourne

Helping you to build your future

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ESSENTIAL INFORMATION

This pricelist gives information about ELC Brighton and Eastbourne (formerly Eastbourne School of English). Prices are valid for the period 1 January to 31 December 2020 unless otherwise stated.

School dates

The schools will re-open on Monday 06 January 2020 and close for Christmas on Friday 18 December 2020. The schools re-open again on Monday 04 January 2021.

School opening hours

Monday to Friday 08.30 – 17.30

Public holidays

All courses have lessons as normal on public holidays (except for 2-week closure at Christmas)

Tuition fees

Tuition fees include:

- all tuition
- all course materials/course books
- end-of-course certificate
- student card
- welcome pack and file
- use of the Self-Study Centre
- free internet access (Wi-Fi and PC)
- some social activities
- student 'kitchen' facilities
- guided e-learning from point of booking to 3 months after course finishes

Tuition fees do not include:

- exam fees (except on Study Year Programme)
- full day excursions or most social activities

Registration fee

There is a registration fee of £90 for all bookings.

Lessons

Lessons are counted in units of 45 minutes. 1 hour = 60 minutes. Lessons are usually combined into larger units than 45 minutes.

Standard General English Lesson timetables

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|--------------|---------------|---------------|---------------|---------------|---------------|
| | 09.00 – 10.30 | 09.00 – 10.30 | 09.00 – 10.30 | 09.00 – 10.30 | 09.00 – 10.30 |
| | 11.00 – 12.30 | 11.00 – 12.30 | 11.00 – 12.30 | 11.00 – 12.30 | 11.00 – 12.30 |
| 25-lesson PM | 13.30 – 14.30 | 13.30 – 14.25 | 13.30 – 14.25 | 13.30 – 14.25 | |
| 30-lesson PM | 14.35 – 15.30 | 14.30 – 15.30 | 14.35 – 15.30 | 14.35 – 15.30 | |

Other courses may have different timetables. See website for details.

GENERAL ENGLISH COURSES

25 or 30 lessons/week (18.75 or 22.5 hours) – Beginner to Advanced

The General English Course consists of a core programme of 20 lessons (15 hours) in the morning with electives, or 1:1 lessons at extra cost, in the afternoons. Students will be able to choose afternoon electives at school (GE25 course = 1 elective per week; GE30 course = 2 electives per week).

General English (GE25/GE30) – Beginner to Advanced

General English + English for Work (GEW25/GEW30) – Intermediate to Advanced

General English + IELTS/Academic English (GEI25/GEI30) – Intermediate to Advanced

General English + TOEIC (GET25/GET30) - Intermediate to Advanced

General English + One-to-One (GEO25/GEO30) – Beginner to Advanced

| Code | Lessons/week | Weeks | 2-4 | 5-7 | 8-11 | 12-15 | 16-19 | 20+ |
|------------------------|--------------|----------------|------|------|------|-------|-------|------|
| GE25/GEW25/GEI25/GET25 | 25 | Price per week | £318 | £308 | £295 | £285 | £268 | £250 |
| GE30/GEW30/GEI30/GET30 | 30 | Price per week | £380 | £370 | £353 | £337 | £319 | £300 |
| GEO25 | 25 | Price per week | £515 | £515 | £515 | £515 | £515 | £515 |
| GEO30 | 30 | Price per week | £765 | £765 | £765 | £765 | £765 | £765 |

- Available 06 January 2020 to 18 December 2020. Start any Monday. Students must book a minimum of 2 weeks.
- NB Students who want to book and pay for 24+ weeks in advance see Study Year Programme prices.
- These electives will run every week and are bookable in advance. Other electives will be available weekly.

Tuition Fees Calculator

| Weeks | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|
| GE25 | £318 | £636 | £954 | £1272 | £1540 | £1848 | £2156 | £2360 | £2655 | £2950 | £3245 | £3420 |
| GE30 | £380 | £760 | £1140 | £1520 | £1850 | £2220 | £2590 | £2824 | £3177 | £3530 | £3883 | £4044 |
| Weeks | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | +weeks |
| GE25 | £3705 | £3990 | £4275 | £4288 | £4556 | £4824 | £5092 | £5000 | £5250 | £5500 | £5750 | +£250 |
| GE30 | £4381 | £4718 | £5055 | £5104 | £5423 | £5742 | £6061 | £6000 | £6300 | £6600 | £6900 | +£300 |

STUDY YEAR PROGRAMME (SYP)

25 or 30 lessons/week (18.75 or 22.5 hours) – Beginner to Upper-Intermediate*

Students can start any Monday. Students must book a minimum of 24 weeks.

| Number of weeks | SYP25 | 24 – 33 | 34+ | SYP30 | 24 – 33 | 34+ |
|-----------------|-------|---------|------|--------|---------|------|
| Price per week | | £224 | £209 | | £260 | £244 |
| 24 weeks | £5376 | | | £6240 | | |
| 34 weeks | £7106 | | | £8296 | | |
| 44 weeks | £9196 | | | £10736 | | |

- Students can book any number of weeks over 24 (eg 24, 25, 26, 27...)
- Choice to study on a variety of courses, depending on level, at no extra cost:
 - SYP25 - variety of 25-lesson courses including GE25 and examination courses (IBE25, IELTS25, CC25)
 - SYP30 - variety of 30-lesson courses including GE30 and examination courses (IBE30, IELTS30, CC30)
- 1 airport transfer on arrival (London Gatwick or Heathrow) and 1 exam fee included (from Cambridge FCE/CAE/CPE, LCCI, IELTS) for students studying on an examination course as part of the SYP programme
- Students can choose to add holidays - normally a maximum of 4 weeks' holiday for bookings of 24-33 weeks and 6 weeks' holiday for bookings of 34 weeks or more. Tuition fees are based on number of weeks of study.
- *level on arrival (courses at Advanced level available)

Tuition Fees Calculator

| Weeks | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 |
|-------|-------|-------|-------|-------|-------|--------|--------|--------|--------|--------|--------|--------|
| SYP25 | £5376 | £5600 | £5824 | £6048 | £6272 | £6496 | £6720 | £6944 | £7168 | £7392 | £7106 | £7315 |
| SYP30 | £6240 | £6500 | £6760 | £7020 | £7280 | £7540 | £7800 | £8060 | £8320 | £8580 | £8296 | £8540 |
| Weeks | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | +weeks |
| SYP25 | £7524 | £7733 | £7942 | £8151 | £8360 | £8569 | £8778 | £8987 | £9196 | £9405 | £9614 | +£209 |
| SYP30 | £8784 | £9028 | £9272 | £9516 | £9760 | £10004 | £10248 | £10492 | £10736 | £10980 | £11224 | +£244 |

EXAMINATION PREPARATION COURSES

All exam courses have a core of 25 lessons per week (except for summer 4-week Cambridge courses). Students who choose the 30-lesson programme outside of summer will join the GE options programme for the extra 5 lessons per week.

Cambridge Examination Preparation Courses (CC)

25 or 30 lessons/week (18.75 or 22.5 hours) [30 lessons/week (22.5 hours) in July/August*]

Fixed length courses. Students must enrol for full length of course. Exam fees not included.

| Code | Dates | Weeks | CC25 Course Fees (total) | CC30 Course Fees (total) |
|-------------------|----------------------------|-------|-----------------------------|-----------------------------|
| CC1 – FCE/CAE | 06 January – 13 March | 10 | £2950 | £3530 |
| CC1 – CPE | 06 January – 06 March | 9 | £2655 | £3177 |
| CC2 – FCE/CAE/CPE | 23 March – 12 June | 12 | £3420 | £4044 |
| CC3* – FCE/CAE | 06 July – 31 July | 4 | - | £1640 |
| CC4* – FCE/CAE | 03 August – 28 August | 4 | - | £1640 |
| CC5 – FCE/CAE/CPE | 14 September – 04 December | 12 | £3420 | £4044 |

The oral interviews take place on a weekend before the written exam. The written exam dates for the paper-based exam are:

CC1 – FCE exam Friday 13 March; CAE exam Saturday 14 March; CPE exam Saturday 07 March

CC2 – FCE exam Tuesday 9 June; CAE exam Wednesday 10 June; CPE exam Friday 12 June

CC3 – FCE exam Thursday 30 July; CAE exam Friday 31 July

CC4 – FCE exam Thursday 27 August; CAE exam Friday 28 August

CC5 – FCE exam Tuesday 01 December; CAE exam Wednesday 02 December; CPE exam Thursday 03 December

IELTS Exam Preparation (IELTS)

25 or 30 lessons/week (18.75 or 22.5 hours) - Minimum Level Intermediate

4-week intensive course. Students must book for all 4 weeks. Exam fees not included.

| Code | Dates | IELTS25 Course Fees (total) | IELTS30 Course Fees (total) |
|---------|---------------------------|--------------------------------|--------------------------------|
| IELTS1 | 06 January - 31 January | £1272 | £1520 |
| IELTS2 | 10 February - 06 March | £1272 | £1520 |
| IELTS3 | 09 March - 03 April | £1272 | £1520 |
| IELTS4 | 13 April - 08 May | £1272 | £1520 |
| IELTS5 | 11 May - 05 June | £1272 | £1520 |
| IELTS6 | 15 June - 10 July | £1272 | £1520 |
| IELTS7 | 13 July - 07 August | £1272 | £1520 |
| IELTS8 | 10 August - 04 September | £1272 | £1520 |
| IELTS9 | 14 September - 09 October | £1272 | £1520 |
| IELTS10 | 12 October - 06 November | £1272 | £1520 |
| IELTS11 | 09 November - 04 December | £1272 | £1520 |

Exam will usually be held on the Saturday after the last day of the course.

Introduction to Business English (IBE)

25 or 30 lessons/week (18.75 or 22.5 hours) - Minimum Level Intermediate

LCCI Exam Preparation. 4-week intensive course. Students must book for all 4 weeks. Exam fees not included.

| Code | Dates | IBE25 Course Fees (total) | IBE30 Course Fees (total) |
|------|---------------------------|------------------------------|------------------------------|
| IBE1 | 10 February - 06 March | £1272 | £1520 |
| IBE2 | 11 May - 05 June | £1272 | £1520 |
| IBE3 | 10 August - 04 September | £1272 | £1520 |
| IBE4 | 09 November - 04 December | £1272 | £1520 |

Exam takes place at ELC on the final Friday of the course.

SUMMER VACATION COURSES

The Summer Vacation Course is run by ELC at our summer centre, Loxdale, about 10 minutes' drive from our main centre.

Summer Vacation Course (V) – Beginner to Advanced

20 lessons/week (15 hours) Minimum age 16 - typical age 16-22

Available between 15 June 2020 and 21 August 2020. Start any Monday. Minimum stay 2 weeks.

| June | July | August | | Lessons only | Activities package |
|------------|----------------|--------|----------------|--------------|--------------------|
| 15, 22, 29 | 06, 13, 20, 27 | 03, 10 | Price per week | £245 | £85 |

Activities Package includes 1 activity per day Monday to Friday + 1 full day guided excursion at the weekend.

Hot lunches available Monday to Friday for £31 per week.

**Although we can cater for many diets, we reserve the right to charge a supplement of £5 per week for special diets.*

JUNIOR VACATION COURSES

Available for parents who are studying at ELC and who wish to bring a child, the Junior Vacation Courses are run by our partner school in Brighton, Loxdale English Centre. Only for students who come with an adult who is studying on an ELC course at the same time.

Winter Vacation Junior Course (VJ) – Beginner to Advanced

20 lessons/week (15 hours) + afternoon activities programme Monday-Friday. Age range 13-15.

Available between 06 January and 07 February 2020. Start any Monday. Minimum stay 2 weeks. Price inclusive of lessons and afternoon activities programme Monday to Friday. Hot lunches must be booked with package.

| January | | 2 weeks | 3 weeks | 4 weeks |
|----------------|--------------|---------|---------|---------|
| 06, 13, 20, 27 | Total price | £500 | £750 | £1000 |
| | *Hot lunches | £62 | £93 | £124 |

Summer Vacation Junior Course (VJ) – Beginner to Advanced

20 lessons/week (15 hours) + afternoon activities programme Monday-Friday. Age range 13-15.

Available between 08 June and 14 August 2020. Start any Monday. Minimum stay 2 weeks. Price inclusive of lessons and afternoon activities programme Monday to Friday. Hot lunches must be booked with package.

| June | July | August | | 2 weeks | 3 weeks | 4 weeks |
|----------------|----------------|--------|--------------|---------|---------|---------|
| 08, 15, 22, 29 | 06, 13, 20, 27 | 03 | Total price | £694 | £993 | £1244 |
| | | | *Hot lunches | £62 | £93 | £124 |

**Although we can cater for many diets, we reserve the right to charge a supplement of £5 per week for special diets.*

TAILOR-MADE COURSES / GROUPS

ELC can offer tailor-made courses for groups (eg small business groups, high school groups, teachers' courses) or individuals. Contact us for a detailed quotation.

ADDITIONAL PRIVATE LESSONS

These can be added to any course. Minimum 1 lesson when purchased with any course.

| | 1:1 | 2:1 | 3:1 |
|----------------------------|-----|-----|-----|
| Price per 45-minute lesson | £65 | £36 | £25 |

All fees are per person per lesson. 2:1 and 3:1 only available for students booking and studying together.

SKYPE LESSONS

These can be added as a follow-up to any course.

| | 1:1 | 2:1 | 3:1 |
|----------------------------|-----|-----|-----|
| Price per 45-minute lesson | £65 | £36 | £25 |

All fees are per person per lesson. 2:1 and 3:1 only available for students booking and studying together.

COURSES FOR TEACHERS OF ENGLISH

30 lessons/week (22.5 hours). Minimum level Intermediate (Pre-Intermediate for EPC)

2-week intensive course. Students should book for both weeks.

Aspects of Teaching English (AT)

| Code | Dates | Course Fees (total) | Code | Dates | Course Fees (total) |
|------|-------------------------|---------------------|------|-------------------------|---------------------|
| AT1 | 06 January – 17 January | £760 | AT5 | 20 July – 31 July | £760 |
| AT2 | 20 January – 31 January | £760 | AT6 | 03 August – 14 August | £760 |
| AT3 | 06 April – 17 April | £760 | AT7 | 05 October – 16 October | £760 |
| AT4 | 06 July – 17 July | £760 | AT8 | 19 October – 30 October | £760 |

Language, Methodology and Culture (LMC)

| Code | Dates | Course Fees (total) | Code | Dates | Course Fees (total) |
|------|-------------------------|---------------------|------|-------------------------|---------------------|
| LMC1 | 06 January – 17 January | £760 | LMC5 | 20 July – 31 July | £760 |
| LMC2 | 20 January – 31 January | £760 | LMC6 | 03 August – 14 August | £760 |
| LMC3 | 06 April – 17 April | £760 | LMC7 | 05 October – 16 October | £760 |
| LMC4 | 06 July – 17 July | £760 | LMC8 | 19 October – 30 October | £760 |

Content & Language Integrated Learning (CLIL)

| Code | Dates | Course Fees (total) | Code | Dates | Course Fees (total) |
|-------|-------------------------|---------------------|-------|-------------------------|---------------------|
| CLIL1 | 06 January – 17 January | £760 | CLIL5 | 03 August – 14 August | £760 |
| CLIL2 | 06 April – 17 April | £760 | CLIL6 | 05 October – 16 October | £760 |
| CLIL3 | 06 July – 17 July | £760 | CLIL7 | 19 October – 30 October | £760 |
| CLIL4 | 20 July – 31 July | £760 | | | |

English in the Primary Classroom (EPC)

| Code | Dates | Course Fees (total) | Code | Dates | Course Fees (total) |
|------|-------------------------|---------------------|------|-------------------------|---------------------|
| EPC1 | 06 January – 17 January | £760 | EPC5 | 03 August – 14 August | £760 |
| EPC2 | 06 April – 17 April | £760 | EPC6 | 05 October – 16 October | £760 |
| EPC3 | 06 July – 17 July | £760 | EPC7 | 19 October – 30 October | £760 |
| EPC4 | 20 July – 31 July | £760 | | | |

Teaching Business English (TBE)

| Code | Dates | Course Fees (total) | Code | Dates | Course Fees (total) |
|------|-----------------------|---------------------|------|-------------------------|---------------------|
| TBE1 | 20 July – 31 July | £760 | TBE3 | 05 October – 16 October | £760 |
| TBE2 | 03 August – 14 August | £760 | | | |

Teaching English with Technology (TECH)

| Code | Dates | Course Fees (total) | Code | Dates | Course Fees (total) |
|-------|-------------------------|---------------------|-------|-------------------------|---------------------|
| TECH1 | 06 January – 17 January | £760 | TECH5 | 20 July – 31 July | £760 |
| TECH2 | 20 January – 31 January | £760 | TECH6 | 05 October – 16 October | £760 |
| TECH3 | 06 April – 17 April | £760 | TECH7 | 19 October – 30 October | £760 |
| TECH4 | 06 July – 17 July | £760 | | | |

Mindfulness in Language Teaching (MEI)

| Code | Dates | Course Fees (total) | Code | Dates | Course Fees (total) |
|------|-------------------------|---------------------|------|-------------------------|---------------------|
| MEI1 | 20 January – 31 January | £760 | MEI4 | 03 August - 14 August | £760 |
| MEI2 | 06 July – 17 July | £760 | MEI5 | 05 October – 16 October | £760 |
| MEI3 | 20 July – 31 July | £760 | | | |

ENGLISH FOR BUSINESS COURSES

Executive Mini-Group (EMG) / Executive Mini-Group + One-to-One (EMGO)

EMG = 30 lesson/week course (22.5 hours/week)

EMGO = 40 lesson/week course (30 hours/week) – 30 x EMG + 10 x 1:1

Minimum level Intermediate

Available 06 January 2020 to 18 December 2020. Start any Monday. Minimum stay 1 week.

| | | |
|----------------|------|-------|
| Price per week | EMG | £840 |
| Price per week | EMGO | £1440 |

English for PAs and Secretaries (SEC)

30 lesson/week course (22.5 hours/week) Minimum level Intermediate

2-week intensive course. Students must book for both weeks.

| Code | Dates | Course Fees (total) | Code | Dates | Course Fees (total) |
|------|---------------------------|---------------------|-------|-----------------------------|---------------------|
| SEC1 | 17 February - 28 February | £950 | SEC6 | 06 July - 17 July | £950 |
| SEC2 | 16 March - 27 March | £950 | SEC7 | 20 July - 31 July | £950 |
| SEC3 | 13 April - 24 April | £950 | SEC8 | 03 August - 14 August | £950 |
| SEC4 | 11 May - 22 May | £950 | SEC9 | 07 September - 18 September | £950 |
| SEC5 | 08 June - 19 June | £950 | SEC10 | 02 November - 13 November | £950 |

English for Engineers (FE)

30 lesson/week course (22.5 hours/week) Minimum level Intermediate

2-week intensive course. Students must book for both weeks.

| Code | Dates | Course Fees (total) | Code | Dates | Course Fees (total) |
|------|---------------------|---------------------|------|-------------------------|---------------------|
| FE1 | 02 March - 13 March | £950 | FE6 | 20 July - 31 July | £950 |
| FE2 | 30 March - 10 April | £950 | FE7 | 03 August - 14 August | £950 |
| FE3 | 27 April - 08 May | £950 | FE8 | 17 August - 28 August | £950 |
| FE4 | 22 June - 03 July | £950 | FE9 | 05 October - 16 October | £950 |
| FE5 | 06 July - 17 July | £950 | | | |

Combined General + Executive English (CGX)

40 lesson/week course (30 hours/week) – 20 x GE + 20 x Exec. Minimum level Pre-Intermediate

Available 06 January 2020 to 18 December 2020. Start any Monday. Minimum stay 1 week.

| | | |
|----------------|-----|------|
| Price per week | CGX | £635 |
|----------------|-----|------|

Combined One-to-One + Executive English (OTX)

30 or 40 lessons/week course (22.5 or 30 hours/week) – 20 x 1:1 + 10/20 Exec. Minimum level Pre-Intermediate

Available 06 January 2020 to 18 December 2020. Start any Monday. Minimum stay 1 week.

| | | |
|----------------|-------|-------|
| Price per week | OTX30 | £1400 |
| Price per week | OTX40 | £1530 |

ONE-TO-ONE COURSES

One-to-One Courses (OT) – Beginner to Advanced

Available 06 January 2020 to 18 December 2020. Start any Monday. Minimum stay 1 week.

| Code | Lessons/week | Hours/week | Price per week |
|------|--------------|------------|----------------|
| OT20 | 20 | 15 | £1200 |
| OT25 | 25 | 18.75 | £1500 |
| OT30 | 30 | 22.5 | £1800 |
| OT35 | 35 | 26.25 | £2100 |
| OT40 | 40 | 30 | £2400 |

ACCOMMODATION FEES

Homestay accommodation fees – per person per week

| | | | | |
|----------------|-------------------|------|---|------|
| Half-Board | Standard single: | £150 | Executive single (sole use of bathroom): | £220 |
| | Standard twin: | £127 | *Executive twin (sole use of bathroom): | £160 |
| Breakfast only | Standard single: | £120 | Executive single (sole use of bathroom): | £176 |
| | Standard twin: | £102 | *Executive twin (sole use of bathroom): | £128 |
| Self Catering | *Standard single: | £116 | *Executive single (sole use of bathroom): | £169 |
| | *Standard twin: | £99 | *Executive twin (sole use of bathroom): | £123 |

Arrival day normally Sunday, departure day Saturday or Sunday. Fees charged in units of 1 week.

Half-board = breakfast and dinner every day; Christmas supplement for lunches on 25 and 26 December = £50

Early departure – 50% of 1 week's fees will be charged unless 7 days' notice is given. Holiday - 40% of 1 week's fees will be charged to retain the room.

Standard twin is only offered for 2 people travelling together.

Although we can cater for many diets, we reserve the right to charge a supplement of £10 per week for special diets.

*These accommodation options are particularly subject to availability. Please check with ELC Brighton at the time of booking.

Residence – self-catering per person per week (over 18s only)

| | |
|--|------|
| Britannia Study Hotel - Single room, ensuite with double bed (single occupancy): | £270 |
|--|------|

Student House – self-catering, per person per week (over 18s only)

| | |
|--|------|
| Dyke Road – Single room, shared bathroom, shared kitchen (single occupancy): | £170 |
| Dyke Road – Single room, ensuite, shared kitchen (single occupancy): | £200 |
| Dyke Road – Studio flat, own bathroom, own kitchen (single occupancy): | £260 |
| Dyke Road – Studio flat, own bathroom, own kitchen (double occupancy): | £165 |

Hotels – ELC's price (ensuite, bed and breakfast, per person per night)

| | The Claremont | Courtlands Hotel | Holiday Inn | Imperial Hotel | Kings Hotel |
|-------------|---------------|------------------|-------------|----------------|-------------|
| Single | £70 | £65 | £105 | £65 | £75 |
| Twin/Double | £70 | £40 | £57.50 | £40 | £60 |

NB ELC negotiates the cheapest rate it can in order to provide a uniform price per night throughout the year based on a minimum 6 nights' stay. On occasion, it may be cheaper to book directly with the hotel. Nightly prices may be higher on bank holiday weekends and during festivals or conferences.

AIRPORT TRANSFERS

| | | | | | |
|-----------|------|-----------------|------|------------------------|------|
| Gatwick: | £90 | London City: | £150 | St Pancras (Eurostar): | £150 |
| Heathrow: | £135 | Luton/Stansted: | £195 | Ashford (Eurostar): | £140 |

All fees are per person, one way. Contact us for prices for shared transfers.

REGISTRATION FEE

There is a registration fee of £90 for all bookings.

EXAMINATION FEES

| FCE | CAE | CPE | IELTS | BULATS | LCCI |
|-------|-------|-------|-------|--------|------|
| £160* | £162* | £165* | #£180 | £85 | £90 |

* Price includes postage of certificate #NB this is for 'standard' IELTS. We cannot book IELTS SELT – you must do this yourself.

SUNDRY FEES

| | | |
|------------------|-------------------|---------------------|
| Registration Fee | Courier Documents | Insurance |
| £90 | £60 | £6.05* (per 7 days) |

* These prices are subject to change during the year. Please check our website for the most up-to-date prices.

GENERAL ENGLISH COURSES

25 or 30 lessons/week (18.75 or 22.5 hours) – Beginner to Advanced

The General English Course consists of a core programme of 20 lessons (15 hours) in the morning with electives, or at extra cost, 1:1 lessons or Plus options in the afternoons. Students will be able to choose afternoon electives at school (GE25 course = 1 elective per week; GE30 course = 2 electives per week).

General English (GE25/GE30) – Beginner to Advanced

General English + One-to-One (GEO25/GEO30) – Beginner to Advanced

| Code | Lessons/week | Weeks | 2-4 | 5-7 | 8-11 | 12-15 | 16-19 | 20+ |
|-------|--------------|----------------|------|------|------|-------|-------|------|
| GE25 | 25 | Price per week | £269 | £263 | £258 | £247 | £241 | £236 |
| GE30 | 30 | Price per week | £302 | £291 | £279 | £274 | £268 | £263 |
| GEO25 | 25 | Price per week | £460 | £460 | £460 | £460 | £460 | £460 |
| GEO30 | 30 | Price per week | £700 | £700 | £700 | £700 | £700 | £700 |

- Available 06 January 2020 to 18 December 2020. Start any Monday. Students must book a minimum of 2 weeks.
- NB Students who want to book and pay for 24+ weeks in advance see Study Year Programme prices.
- Electives will be available weekly.

Tuition Fees Calculator

| Weeks | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|
| GE25 | £269 | £538 | £807 | £1076 | £1315 | £1578 | £1841 | £2064 | £2322 | £2580 | £2838 | £2964 |
| GE30 | £302 | £604 | £906 | £1208 | £1455 | £1746 | £2037 | £2232 | £2511 | £2790 | £3069 | £3288 |
| Weeks | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | +weeks |
| GE25 | £3211 | £3458 | £3705 | £3856 | £4097 | £4338 | £4579 | £4720 | £4956 | £5192 | £5428 | +£236 |
| GE30 | £3562 | £3836 | £4110 | £4288 | £4556 | £4824 | £5092 | £5260 | £5523 | £5786 | £6049 | +£263 |

General English Plus Golf (GEPG) – Beginner to Advanced

General English Plus Tennis (GEPT) – Beginner to Advanced

General English Plus Natural Health (GEPNH) – Beginner to Advanced

General English Plus Horse-Riding (GEPH) – Beginner to Advanced

General English Plus Watersports (GEPW) – Beginner to Advanced

General English Plus prices

| Code | GE Lessons/week | Hours | Plus lessons/week | Price per week |
|-------|-----------------|-------|-------------------|----------------|
| GEPG | 20 | 15 | 3 afternoons | £615 |
| GEPT | 20 | 15 | 3 afternoons | £465 |
| GEPNH | 20 | 15 | 3 afternoons | £405 |
| GEPH | 20 | 15 | 3 afternoons | £510 |
| GEPW | 20 | 15 | 3 afternoons | £485 |

- Available 06 January 2020 to 18 December 2020. Start any Monday. Students must book a minimum of 2 weeks.
- 3 afternoons of plus options per week.

STUDY YEAR PROGRAMME (SYP)

25 or 30 lessons/week (18.75 or 22.5 hours) – Beginner to Upper-Intermediate*

Students can start any Monday. Students must book a minimum of 24 weeks.

| Number of weeks | SYP25 | 24 – 33 | 34+ | SYP30 | 24 – 33 | 34+ |
|-----------------|-------|---------|------|-------|---------|------|
| Price per week | | £203 | £191 | | £240 | £225 |
| 24 weeks | £4872 | | | £5760 | | |
| 34 weeks | £6494 | | | £7650 | | |
| 44 weeks | £8404 | | | £9900 | | |

- Students can book any number of weeks over 24 (eg 24, 25, 26, 27...)
- Choice to study on a variety of courses, depending on level, at no extra cost:
 - SYP25 – variety of 25-lesson courses including GE25 and examination courses (IBE25, IELTS25, CC25)
 - SYP30 – variety of 30-lesson courses including GE30 and examination courses (IBE30, IELTS30, CC30)
- 1 airport transfer on arrival (London Gatwick or Heathrow) and 1 exam fee included (from Cambridge FCE/CAE, LCCI, IELTS) for students studying on an examination course as part of the SYP programme.
- Students can choose to add holidays - normally a maximum of 4 weeks' holiday for bookings of 24-33 weeks and 6 weeks' holiday for bookings of 34 weeks or more. Tuition fees are based on number of weeks of study.
- *level on arrival (courses at Advanced level available).

STUDY YEAR PROGRAMME (SYP)

Tuition Fees Calculator

| | | | | | | | | | | | | |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|
| Weeks | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 |
| SYP25 | £4872 | £5075 | £5278 | £5481 | £5684 | £5887 | £6090 | £6293 | £6496 | £6699 | £6494 | £6685 |
| SYP30 | £5760 | £6000 | £6240 | £6480 | £6720 | £6960 | £7200 | £7440 | £7680 | £7920 | £7650 | £7875 |
| Weeks | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | +weeks |
| SYP25 | £6876 | £7067 | £7258 | £7449 | £7640 | £7831 | £8022 | £8213 | £8404 | £8595 | £8786 | +£191 |
| SYP30 | £8100 | £8325 | £8550 | £8775 | £9000 | £9225 | £9450 | £9675 | £9900 | £10125 | £10350 | +£225 |

EXAMINATION PREPARATION COURSES

All exam courses have a core of 25 lessons per week (except for summer 4-week Cambridge courses). Students who choose the 30-lesson programme outside of summer will join the GE options programme for the extra 5 lessons per week.

Cambridge Examination Preparation Courses (CC)

25 or 30 lessons/week (18.75 or 22.5 hours) [30 lessons/week (22.5 hours) in July/August*]

Fixed length courses. Students must enrol for full length of course. Exam fees not included.

| Code | Dates | Weeks | Lessons / Week | Course Fees (total) | Lessons / Week | Course Fees (total) |
|----------------|----------------------------|-------|----------------|---------------------|----------------|---------------------|
| CC1 – FCE/CAE | 06 January – 13 March | 10 | 25 | £2580 | 30 | £2790 |
| CC2 – FCE/CAE | 23 March – 12 June | 12 | 25 | £2964 | 30 | £3288 |
| CC3* – FCE/CAE | 06 July – 31 July | 4 | – | – | 30 | £1288 |
| CC4* – FCE/CAE | 03 August – 28 August | 4 | – | – | 30 | £1288 |
| CC5 – FCE/CAE | 14 September – 04 December | 12 | 25 | £2964 | 30 | £3288 |

The oral interviews take place on a weekend before the written exam. The written exam dates for the paper-based exam are:

CC1 – FCE exam Friday 13 March; CAE exam Saturday 14 March

CC2 – FCE exam Tuesday 9 June; CAE exam Wednesday 10 June

CC3 – FCE exam Thursday 30 July; CAE exam Friday 31 July

CC4 – FCE exam Thursday 27 August; CAE exam Friday 28 August

CC5 – FCE exam Tuesday 01 December; CAE exam Wednesday 02 December;

IELTS Exam Preparation

25 or 30 lessons/week (18.75 or 22.5 hours). Minimum Level Intermediate

4-week intensive course. Students must book for all 4 weeks. Exam fees not included.

| Code | Dates | IELTS 25 Course Fees (total) | IELTS 30 Course Fees (total) |
|---------|---------------------------|------------------------------|------------------------------|
| IELTS1 | 06 January - 31 January | £1076 | £1208 |
| IELTS2 | 10 February - 06 March | £1076 | £1208 |
| IELTS3 | 09 March - 03 April | £1076 | £1208 |
| IELTS4 | 13 April - 08 May | £1076 | £1208 |
| IELTS5 | 11 May - 05 June | £1076 | £1208 |
| IELTS6 | 15 June - 10 July | £1076 | £1208 |
| IELTS7 | 13 July - 07 August | £1076 | £1208 |
| IELTS8 | 10 August - 04 September | £1076 | £1208 |
| IELTS9 | 14 September - 09 October | £1076 | £1208 |
| IELTS10 | 12 October - 06 November | £1076 | £1208 |
| IELTS11 | 09 November - 04 December | £1076 | £1208 |

The exam will usually be held on the Saturday after the last day of the course.

Introduction to Business English (IBE)

25 or 30 lessons/week (18.75 or 22.5 hours). Minimum Level Intermediate

LCCI Exam Preparation. 4-week intensive course. Students must book for all 4 weeks. Exam fees not included.

| Code | Dates | IBE 25 Course Fees (total) | IBE30 Course Fees (total) |
|------|---------------------------|----------------------------|---------------------------|
| IBE1 | 10 February - 06 March | £1076 | £1208 |
| IBE2 | 11 May - 05 June | £1076 | £1208 |
| IBE3 | 10 August - 04 September | £1076 | £1208 |
| IBE4 | 09 November - 04 December | £1076 | £1208 |

Exam takes place on the final Friday of the course.

SUMMER VACATION COURSE

Summer Plus (SP) – Elementary to Advanced

25 lessons/week (18.75 hours) + activities

Available between 15 June 2020 to 21 August 2020. Start any Monday. Minimum stay 2 weeks.

| June | July | August | Price per week | £330 |
|------------|----------------|--------|----------------|------|
| 15, 22, 29 | 06, 13, 20, 27 | 03, 10 | | |

– Includes 2 afternoon activities plus 1 half-day excursion per week on Monday, Wednesday and Friday afternoons.

ONE-TO-ONE COURSES

One-to-One Courses (OT) – Beginner to Advanced

Minimum stay 1 week. Courses available Monday 06 January 2020 to 18 December 2020.

| Code | Lessons/week | Hours/week | Price per week |
|------|--------------|------------|----------------|
| OT20 | 20 | 15 | £1060 |
| OT25 | 25 | 18.75 | £1325 |
| OT30 | 30 | 22.5 | £1590 |
| OT35 | 35 | 26.25 | £1855 |
| OT40 | 40 | 30 | £2120 |

FIFTY PLUS COURSES

Fifty Plus Courses (FP) – Elementary to Advanced

20 lessons/week (15 hours) in group classes + full social programme

Fixed dates. 2 week courses. Minimum stay 2 weeks.

| Code | Code | Weeks | Course Fees (total) |
|------|-----------------------------|-------|---------------------|
| FP1 | 27 April - 08 May | 2 | £790 |
| FP2 | 11 May - 22 May | 2 | £790 |
| FP3 | 25 May - 05 June | 2 | £790 |
| FP4 | 08 June - 19 June | 2 | £790 |
| FP5 | 10 August - 21 August | 2 | £790 |
| FP6 | 24 August - 04 September | 2 | £790 |
| FP7 | 07 September - 18 September | 2 | £790 |

- Includes 3 half-day events and 1 full-day guided excursion at the weekend per week booked.
- Student can also book 3 or 4 weeks. Extra week charge at £395

TAILOR-MADE COURSES / GROUPS

ELC can offer tailor-made courses for groups (eg small business groups, high school groups, teachers' courses) or individuals. Contact us for a detailed quotation.

ADDITIONAL PRIVATE LESSONS

These can be added to any course. Minimum 1 lesson when purchased with any course.

| | 1:1 | 2:1 | 3:1 |
|----------------------------|-----|-----|-----|
| Price per 45-minute lesson | £58 | £32 | £23 |

All fees are per person per lesson. 2:1 and 3:1 only available for students booking and studying together.

SKYPE LESSONS

These can be added as a follow-up to any course. Minimum 1 lesson when purchased with any course.

| | 1:1 | 2:1 | 3:1 |
|----------------------------|-----|-----|-----|
| Price per 45-minute lesson | £58 | £32 | £23 |

All fees are per person per lesson. 2:1 and 3:1 only available for students booking and studying together.

ACCOMMODATION FEES

Homestay accommodation fees – per person per week

| | | | | | | |
|----------------|------------------|------|--------------------|------|---------------------------------|------|
| Half-Board | Standard Single: | £129 | Fifty Plus Single: | £139 | *Single (sole use of bathroom): | £189 |
| | Standard Twin: | £115 | Fifty Plus Twin: | £126 | *Twin (sole use of bathroom): | £149 |
| Breakfast only | Standard Single: | £110 | | | | |
| Self-Catering | Standard Single: | £107 | | | | |

Arrival day normally Sunday, departure day normally Saturday. Fees charged in units of 1 week.

Half-board = breakfast and dinner every day; lunch at weekends. Christmas supplement for lunches on 25 and 26 December = £50

Early departure – 50% of 1 week's fees will be charged unless 7 days' notice is given. Holiday - 40% of 1 week's fees will be charged to retain the room.

Unless otherwise requested, and subject to availability, we will normally place a student aged under 18 in a twin room with another student of the same sex and a similar age. For students aged 18 and over standard twin is only available for two students travelling together.

Although we can cater for many diets, we reserve the right to charge a supplement of £10 per week for special diets.

Students booking the Fifty Plus course who require homestay accommodation should choose Fifty Plus or sole use of bathroom homestay.

*These accommodation options are particularly subject to availability. Please check with ELC Eastbourne at the time of booking.

Guesthouses/Hotels - ELC's price (ensuite, bed and breakfast, per person per night)

| | The Arden | The Hydro Hotel | Lansdowne Hotel | Tudor House B&B | 17 Wilmington Square |
|-------------|-----------|-----------------|-----------------|-----------------|----------------------|
| Single | £54 | £65 | £67 | £50 | £58 |
| Twin/Double | £36 | £42.50 | £40 | £35 | £45 |

NB ELC negotiates the cheapest rate it can in order to provide a uniform price per night. On occasion, it may be cheaper to book directly with the hotel.

Shared Student houses (summer, over 18s only) – self-catering per person per week

| | |
|--------|------|
| Single | £140 |
|--------|------|

A £100 deposit and £10 administration fee may be charged depending on the provider.

AIRPORT TRANSFERS

| | | | | | |
|-----------|------|--------------------|------|------------------------|------|
| Gatwick: | £100 | London City/Luton: | £180 | St Pancras (Eurostar): | £170 |
| Heathrow: | £135 | Stansted: | £170 | Ashford (Eurostar): | £110 |

All fees are per person, one-way. Contact us for prices for shared transfers.

REGISTRATION FEE

There is a registration fee of £90 for all bookings.

EXAMINATION FEE

| | | | | | |
|-------|-------|-------|-------|--------|------|
| FCE | CAE | CPE | IELTS | BULATS | LCCI |
| £160* | £162* | £165* | #£180 | £85 | £90 |

* Price includes postage of certificate #NB this is for 'standard' IELTS. We cannot book IELTS SELT – you must do this yourself.

SUNDRY FEES

| | | |
|------------------|-------------------|---------------------|
| Registration Fee | Courier Documents | Insurance |
| £90 | £60 | £6.05* (per 7 days) |

* These prices are subject to change during the year. Please check our website for the most up-to-date prices.

HOW TO BOOK – BRIGHTON

1. Complete the Application Form (you can also book online at www.elc-schools.com).
2. Return to ELC Brighton at bookings@elc-brighton.co.uk with a deposit of £250 or full fees. NB If you require a visa you must pay full fees on booking, and send us a copy of your passport.
3. On receipt of the Application Form and payment, ELC Brighton will send you a confirmation of booking and an invoice. NB a registration fee of £90 will be applied to all bookings.
4. The deposit is part of the fees. Payment of the balance of fees should be made at least 21 days before the start of your course. If you book your course less than 21 days before the start of your course, total fees are payable immediately.
5. You are strongly advised to take out insurance against cancellation or curtailment of your course for any reason before you travel. ELC can provide insurance, see <https://www.elc-schools.com/services/insurance>

Payment

All fees to be paid in pounds sterling. You can pay by **Flywire, Bank Transfer or Credit/Debit Card**.

1. Flywire: Offers multiple payment options, in your own currency such as bank transfer and credit/debit card at good exchange rates with no hidden fees. Access Flywire at the following address: elc-schools.flywire.com

2. Bank Transfer: Please include your full name and the amount to cover all bank charges. Please put your name on the transfer advice as a reference and state your full name:

Beneficiary: The English Language Centre, Ltd

Bank: Barclays Bank PLC

Bank Sort Code: 20-12-75

Account Number: 10362913

Bank address: 90-92 High Street, Crawley,
West Sussex, RH10 1BP

SWIFTBIC Code: BUKB GB22

IBAN: GB84 BUKB 2012 7510 3629 13

3. Credit/Debit Card: You can make payment securely on our website at: www.elc-schools.com/balance

HOW TO BOOK – EASTBOURNE

1. Complete the Application Form (you can also book online at www.elc-schools.com).
2. Return to ELC Eastbourne at bookings@elc-eastbourne.co.uk with a deposit of £250 or full fees.
3. On receipt of the Application Form and payment, ELC Eastbourne will send you a confirmation of booking and an invoice. NB a registration fee of £90 will be applied to all bookings.
4. The deposit is part of the fees. Payment of the balance of fees should be made at least 21 days before the start of your course. If you book your course less than 21 days before the start of your course, total fees are payable immediately.
5. You are strongly advised to take out insurance against cancellation or curtailment of your course for any reason before you travel. ELC can provide insurance, see <https://www.elc-schools.com/services/insurance>

Payment

All fees to be paid in pounds sterling. You can pay by **Flywire, Bank Transfer or Credit/Debit Card**.

1. Flywire: Offers multiple payment options, in your own currency such as bank transfer and credit/debit card at good exchange rates with no hidden fees. Access Flywire at the following address: elc-schools.flywire.com

2. Bank Transfer: Please include your full name and the amount to cover all bank charges. Please put your name on the transfer advice as a reference and state your full name:

Beneficiary: English Language Centre Eastbourne Account

Bank: Barclays Commercial

Bank Sort Code: 20-12-75

Account Number: 53099075

Bank address: 90-92 High Street, Crawley,
West Sussex, RH10 1BP

SWIFTBIC Code: BUKB GB22

IBAN: GB 14 BUKB 2012 7553 0990 75

3. Credit/Debit Card: You can make payment securely on our website at: www.elc-schools.com/balance

TERMS & CONDITIONS OF ENROLMENT

Please check our website for the most up-to-date version of our terms: www.elc-schools.com/terms

1. In registering with us, a student accepts ELC's terms and conditions of enrolment
2. A course is defined as the whole period of booking (and may include a combination of different types e.g. General English, IELTS etc)
3. ELC requires a deposit of GBP250 in order to reserve a place on a course. The balance of fees are then due 21 days before the start of the course. If a student books a course less than 21 days before the start of the course, total fees are payable immediately. In the case of visa students, we require full fees before processing and confirming an application.

Cancellation and Refund Policy

4. Terms given for cancellation periods are based on the school's normal working hours (ie 08.30 – 17.30 Monday to Friday). If a cancellation request is received outside normal working hours, the notice period will be counted from the next working day.
5. Cancellation before arrival. ELC must receive cancellation in writing by post or email at least 14 days before the start of the course. In the case that 14 days or more notice of cancellation is given, any tuition fees paid will be refunded less the deposit of £250. In the case that less than 14 days' notice of cancellation is given, any tuition fees paid will be refunded less the deposit of £250 and 1 week's tuition fees.
6. Cancellation after arrival. Acceptance of an enrolment is made on the understanding that the student will remain for the duration of the course booked for the hours of study booked. Tuition, registration fees and insurance are non-refundable once you have started the course. Group-course tuition fees for cancelled weeks cannot be converted to equivalent 1:1 lessons. Course duration cannot be extended by reducing the number of hours per week studied. Tuition and registration fees are non-transferable.
7. For bookings made 'at distance' (eg via our website, by telephone, by email), you have the right to cancel with a full refund of monies paid, without giving a reason, within 14 days (the Cancellation Period) of our confirmation. We must receive your cancellation in writing by post or email within the Cancellation Period. We will not start providing services to you during the Cancellation Period unless you request us to do so in writing. We will refund fees paid within 14 days of the date we receive confirmation from you that you wish to cancel. However, in the case that you have confirmed in writing that you wish us to start providing services within the Cancellation Period, we can charge a reasonable sum for the services based on the proportion of the course undertaken and deduct this from any refund payable.
8. Tuition, registration and insurance fees are non-refundable in the case of late- or non-arrival for the course.
9. If you miss a lesson, regardless of the reason, we cannot give a refund or allow you to take the lesson at another time.
10. Homestay cancellation. In the case that fewer than 7 days' notice of cancellation of a homestay booking is given, a compensation fee of 50% of the weekly homestay rate will be charged and must be paid to the homestay. If accommodation costs have been paid to ELC, these will be refunded so long as adequate notice has been given, less any irrecoverable expenses (eg homestay compensation). Refunds will only be made for full calendar weeks.
11. Britannia Residence (Brighton) and Dyke Road Student House (Brighton): A minimum 4 weeks' notice in writing must be given to cancel or curtail a booking in the residence. Refunds will only be made for full calendar weeks.
12. Hotels: the hotel's cancellation terms apply. There is usually no refund for non-arrival or early departure.

Visas

13. Visas: in the case that fees have been paid prior to a visa application which is then refused, those fees will be refunded less any irrecoverable expenses (ie host family compensation, courier letter fees, exam fees). We will need to see a copy of the visa refusal letter in order to provide any refund. We will process refunds quickly, usually within 10 working days of receiving the refusal letter.
14. It is your responsibility to ensure that you have the correct visa type and appropriate leave to remain in the UK. In the case that we find you do not have appropriate leave to remain, we will terminate your course immediately. In this case tuition and registration fees are non-refundable.

Liability

15. ELC is not liable for:
 - a. loss of tuition or other ancillary services due to factors outside our control such as acts, events, omission or accidents beyond our reasonable control or the reasonable control of our suppliers, including without limitation war, threat of war, riots, civil disturbances, actual or threatened terrorist activity and its consequences, industrial disputes, natural and nuclear disasters, fires, epidemics, health risks and pandemics, unavoidable and unforeseeable technical problems with transport for reasons beyond our control or that of our suppliers; closed or congested airports or ports, hurricanes and other actual or potential severe weather conditions, flood, and any other similar events
 - b. for loss of students' property

No compensation, costs or expenses will be paid by us in these circumstances. Nothing in these terms limits or excludes the liability of either party for death or personal injury resulting from negligence

Conduct & behaviour

16. ELC reserves the right to refuse an enrolment, or in the case of unsatisfactory attendance, work or conduct, to dismiss a student from a course without refund of tuition fees.
17. ELC is not liable for any loss, damage, illness or injury to persons or property, however caused, except where statutory liability applies.
18. On completion of your course you will receive a certificate of attendance if your attendance has been 80% or more.

Insurance

19. You are required to be covered by an insurance policy throughout your stay at ELC. This insurance should cover cancellation and curtailment, course fees, medical expenses, personal belongings cover, money, personal liability and personal injury. ELC is not responsible for any problems arising from lack of appropriate insurance on the student's part.

Promotional materials

20. From time-to-time we may take photographs or videos for use in our promotional materials or for marketing purposes. We will ask for your consent in writing at the time to use such images.

Applicants with Disabilities or Special Educational Needs

21. If you have any physical disability or special educational needs (eg dyslexia), we request that you advise us prior to booking a course so that we can advise you as to the suitability of the course and any reasonable additional support that we may be able to offer.

Students aged 16 and 17 booked on adult courses

22. All courses in our brochure or on our website are aimed at adults. We do accept students aged 16 or 17 on some adult courses (see brochure or course information on our website for details).
23. In the case that a student aged 16 or 17 wishes to book on an adult course, the parent(s) / guardian(s) and student will be required to sign the Application Form that acknowledges acceptance of the school's terms and conditions and to complete a Parental Agreement form. This form explains some of the legal restrictions that apply to under-18s (in particular with relation to alcohol and tobacco) and some of the school's rules that apply for us to accept a student aged under 18.

Homestay Accommodation

24. In locating and arranging homestay accommodation, ELC acts as an agent introducing course participants to host(s).
25. Homestay accommodation is usually booked and charged in units of 1 calendar week with arrival on the Sunday before the course starts and departure on the Saturday or Sunday after the course ends. Half-board homestay includes breakfast and dinner every day including weekends (and lunches at weekends in Eastbourne only).
26. Unless otherwise requested, you will be the only student with your native language staying in the homestay.
27. Twin homestay is normally only available for two students travelling together.
28. Unaccompanied students aged under 18 must choose homestay accommodation (single room, half-board). In summer in Eastbourne, unless otherwise requested, and subject to availability, we will normally place a student aged under 18 in a twin room with another student of the same gender and a similar age but different first language.
29. We take our responsibility for the care and safety of all our students very seriously, especially students aged under 18. Therefore, we will ensure that in the case of unaccompanied students aged under 18:
- We only provide homestay accommodation (single room, half-board). The student is treated as part of the hosts' family and they eat together every evening.
 - There will always be a responsible adult at home overnight.
 - The student will return home by 23.00 Sunday to Thursday and midnight on Friday & Saturday. Our homestays have been asked to contact the school if this rule is broken.
 - The student must provide written permission from their parents 1 week beforehand should they wish to stay out overnight or go on an overnight trip.
 - We require the parents and student sign a "Parental Agreement"
 - The school will inform the parents in the case that the student is not abiding by the agreed terms of the Parental Agreement.

Residence and Student House Accommodation

30. In locating and arranging residential or student house accommodation not owned by the school, ELC acts as an agent introducing course participants to host(s).
31. This accommodation is only available for bookings of complete calendar weeks (Sunday to Sunday) and is charged in units of 1 week.
32. If you take a holiday during your stay and are away, you will still be charged the full rate for the period of absence.
33. Payments must be made to ELC. Full fees must be paid in advance at the time of booking in order to reserve the room for the requested period of time. No student house or residence accommodation will be booked until full fees have been paid.
34. We cannot postpone bookings for the residence or student house if you inform us 28 or fewer days before the arrival date. You are still liable for the fees of your original accommodation booking, if you give us 28 days or fewer notice.
35. For student house accommodation, you will be asked for your credit card details at the time of booking. This is to cover the cost of any breakages or damage to the property up to a maximum of £300.
36. If you lose your key, you will be charged extra to cover the cost of replacement.

Other

37. The minimum age for attendance at the school on our advertised courses is 16. In the case of business, 50+ and teachers courses where the specified minimum age is higher, we reserve the right to accept students who are slightly younger than the advertised minimum age provided they meet the other requirements of such courses. In the case of General English, Summer Vacation and closed group courses, we reserve the right to accept students who are 15 where they come as part of a group with a leader who will take responsibility for their welfare outside lessons. In such cases we will take additional child protection and safeguarding measures. Applications from students outside the published age limits are treated on a case by case basis.
38. If your English level is not suitable for the course you have booked, we reserve the right to move you onto a different course or to refuse you admission to the school.
39. The Summer Vacation Course in Brighton takes place at our summer centre – ELC Loxdale. All other courses take place in both schools' main buildings. On occasion we may use additional premises located near the main schools.
40. These Terms & Conditions were correct at the time of going to print. However, ELC reserves the right to make changes to our terms without prior notice. Please check our website for the most up-to-date version of our terms: www.elc-schools.com/terms



The English Language Centre

BRIGHTON / EASTBOURNE

Brighton

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BN3 2GB

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Registered Office: 33 Palmeira Mansions, Hove, BN3 2GB.

Accredited by the

for the teaching
of English in the UK





The English
Language Centre
BRIGHTON / EASTBOURNE



Dates and Prices 2021

English Courses
for Adults in Brighton
and Eastbourne

Helping you to build your future

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ESSENTIAL INFORMATION

This pricelist gives information about ELC Brighton and ELC Eastbourne. Prices are valid for the period 1 January to 31 December 2021 unless otherwise stated.

School dates

The schools will re-open on Monday 04 January 2021 and close for Christmas on Friday 17 December 2021. The schools re-open again on Monday 03 January 2022.

School opening hours

Monday to Friday 08.30 – 17.30

Public holidays

All courses have lessons as normal on public holidays (except for 2-week closure at Christmas)

Tuition fees

Tuition fees include:

- all tuition
- all course materials/course books
- end-of-course certificate
- student card
- welcome pack and file
- use of the Self-Study Centre
- free internet access (Wi-Fi and PC)
- some social activities
- student 'kitchen' facilities
- guided e-learning from point of booking to 3 months after course finishes

Tuition fees do not include:

- exam fees (except on Study Year Programme)
- full day excursions or most social activities

Registration fee

There is a registration fee of £90 for all bookings.

Lessons

Lessons are counted in units of 45 minutes. 1 hour = 60 minutes. Lessons are usually combined into larger units than 45 minutes.

Standard General English Lesson timetables

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|--------------|---------------|---------------|---------------|---------------|---------------|
| | 09.00 – 10.30 | 09.00 – 10.30 | 09.00 – 10.30 | 09.00 – 10.30 | 09.00 – 10.30 |
| | 11.00 – 12.30 | 11.00 – 12.30 | 11.00 – 12.30 | 11.00 – 12.30 | 11.00 – 12.30 |
| 25-lesson PM | 13.30 – 14.30 | 13.30 – 14.25 | 13.30 – 14.25 | 13.30 – 14.25 | |
| 30-lesson PM | 14.35 – 15.30 | 14.30 – 15.30 | 14.35 – 15.30 | 14.35 – 15.30 | |

Other courses may have different timetables. See website for details.

GENERAL ENGLISH COURSES

General English (GE25/GE30)

- General English + English for Work (GEW25/GEW30)*
 + IELTS/Academic English (GEI25/GEI30)*
 + TOEIC (GET25/GET30)*
 + One-to-One (GEO25/GEO30)

25 or 30 lessons/week (18.75 or 22.5 hours) – Beginner to Advanced

20 lessons (15 hours) in the morning with electives, or 1:1 lessons at extra cost, in the afternoons. Students can choose afternoon electives at school (GE25 course = 1 elective per week; GE30 course = 2 electives per week).

| Code | Lessons/week | Weeks | 2-4 | 5-7 | 8-11 | 12-19 | 20+ |
|-------|--------------|----------------|------|------|------|-------|------|
| GE25 | 25 | Price per week | £325 | £315 | £300 | £290 | £260 |
| GE30 | 30 | Price per week | £390 | £380 | £360 | £345 | £310 |
| GEO25 | 25 | Price per week | £525 | £525 | £525 | £525 | £525 |
| GEO30 | 30 | Price per week | £780 | £780 | £780 | £780 | £780 |

- Available 04 January 2021 to 17 December 2021. Start any Monday. Minimum booking 2 weeks.
- Students booking 24+ weeks in advance see Study Year Programme prices.
- *These electives are bookable in advance - minimum intermediate level. Other electives available.

Tuition Fees Calculator

| Weeks | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|
| GE25 | £325 | £650 | £975 | £1300 | £1575 | £1890 | £2205 | £2400 | £2700 | £3000 | £3300 | £3480 |
| GE30 | £390 | £780 | £1170 | £1560 | £1900 | £2280 | £2660 | £2880 | £3240 | £3600 | £3960 | £4140 |
| Weeks | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | +weeks |
| GE25 | £3770 | £4060 | £4350 | £4640 | £4930 | £5220 | £5510 | £5200 | £5460 | £5720 | £5980 | +£260 |
| GE30 | £4485 | £4830 | £5175 | £5520 | £5865 | £6210 | £6555 | £6200 | £6510 | £6820 | £7130 | +£310 |

STUDY YEAR PROGRAMME (SYP)

25 or 30 lessons/week (18.75 or 22.5 hours) – Beginner to Upper-Intermediate*

Start any Monday. Minimum 24 weeks.

| Number of weeks | SYP25 | 24 – 33 | 34+ | SYP30 | 24 – 33 | 34+ |
|-----------------|-------|---------|------|--------|---------|------|
| Price per week | | £230 | £215 | | £265 | £250 |
| 24 weeks | £5520 | | | £6360 | | |
| 34 weeks | £7310 | | | £8500 | | |
| 44 weeks | £9460 | | | £11000 | | |

- Book any number of weeks over 24 (eg 24, 25, 26, 27...)
- Choice of study on a variety of courses, depending on level, at no extra cost:
 - SYP25 – variety of 25-lesson courses including GE25 and examination courses (eg FCE25, CAE25, IELTS25, IBE25)
 - SYP30 – variety of 30-lesson courses including GE30 and examination courses (eg FCE30, CAE30, IELTS30, IBE30)
- 1 airport transfer on arrival (London Gatwick or Heathrow) and 1 exam fee included (from Cambridge FCE/CAE/CPE, LCCI, IELTS) for students studying on an examination course as part of the SYP programme
- Students can choose to add holidays - normally maximum 4 weeks' holiday for bookings of 24-33 weeks and 6 weeks' holiday for bookings of 34+ weeks. Tuition fees are based on number of weeks of study.
- *level on arrival (courses at Advanced level available)

Tuition Fees Calculator

| Weeks | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 |
|-------|-------|-------|-------|-------|--------|--------|--------|--------|--------|--------|--------|--------|
| SYP25 | £5520 | £5750 | £5980 | £6210 | £6440 | £6670 | £6900 | £7130 | £7360 | £7590 | £7310 | £7525 |
| SYP30 | £6360 | £6625 | £6890 | £7155 | £7420 | £7685 | £7950 | £8215 | £8480 | £8745 | £8500 | £8750 |
| Weeks | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | +weeks |
| SYP25 | £7740 | £7955 | £8170 | £8385 | £8600 | £8815 | £9030 | £9245 | £9460 | £9675 | £9890 | +£215 |
| SYP30 | £9000 | £9250 | £9500 | £9750 | £10000 | £10250 | £10500 | £10750 | £11000 | £11250 | £11500 | +£250 |

EXAMINATION PREPARATION COURSES

All exam courses have a core of 25 lessons per week (except for summer 4-week Cambridge courses). Students on the 30-lesson programme outside of summer join the GE options programme for the extra 5 lessons per week.

Cambridge Examination Preparation Courses (CC)

25 or 30 lessons/week (18.75 or 22.5 hours) [30 lessons/week (22.5 hours) in July/August*]

Fixed length courses. Students must enrol for full length of course. Exam fees not included.

| Code | Dates | Weeks | CC25 Course Fees | CC30 Course Fees |
|-----------------|----------------------------|-------|------------------|------------------|
| CC1 FCE/CAE | 04 January – 12 March | 10 | £3000 | £3600 |
| CC1 CPE | 04 January – 05 March | 9 | £2700 | £3240 |
| CC2 FCE/CAE/CPE | 22 March – 11 June | 12 | £3480 | £4140 |
| CC3* FCE/CAE | 05 July – 30 July | 4 | - | £1680 |
| CC4* FCE/CAE | 02 August – 27 August | 4 | - | £1680 |
| CC5 FCE/CAE/CPE | 13 September – 03 December | 12 | £3480 | £4140 |

The oral interviews take place on a weekend before the written exam. The written exam dates for the paper-based exam are:

CC1 – FCE exam Friday 12 March; CAE exam Saturday 13 March; CPE exam Saturday 06 March

CC2 – FCE exam Tuesday 08 June; CAE exam Wednesday 09 June; CPE exam Friday 11 June

CC3 – FCE exam Thursday 29 July; CAE exam Friday 30 July

CC4 – FCE exam Thursday 26 August; CAE exam Friday 27 August

CC5 – FCE exam Tuesday 30 November; CAE exam Wednesday 01 December; CPE exam Thursday 02 December

IELTS Exam Preparation (IELTS)

25 or 30 lessons/week (18.75 or 22.5 hours) - Minimum Level Intermediate

4-week intensive course. Students must book for all 4 weeks. Exam fees not included.

| Code | Dates | IELTS25 Course Fees | IELTS30 Course Fees |
|---------|---------------------------|---------------------|---------------------|
| IELTS1 | 01 February - 26 February | £1300 | £1560 |
| IELTS2 | 01 March - 26 March | £1300 | £1560 |
| IELTS3 | 29 March - 23 April | £1300 | £1560 |
| IELTS4 | 26 April - 21 May | £1300 | £1560 |
| IELTS5 | 24 May - 18 June | £1300 | £1560 |
| IELTS6 | 28 June - 23 July | £1300 | £1560 |
| IELTS7 | 02 August - 27 August | £1300 | £1560 |
| IELTS8 | 30 August - 24 September | £1300 | £1560 |
| IELTS9 | 27 September - 22 October | £1300 | £1560 |
| IELTS10 | 25 October - 19 November | £1300 | £1560 |
| IELTS11 | 22 November - 17 December | £1300 | £1560 |

Exam usually held on the Saturday after the last day of the course.

Introduction to Business English (IBE)

25 or 30 lessons/week (18.75 or 22.5 hours) - Minimum Level Intermediate

LCCI Exam Preparation. 4-week intensive course. Students must book for all 4 weeks. Exam fees not included.

| Code | Dates | IBE25 Course Fees | IBE30 Course Fees |
|------|---------------------------|-------------------|-------------------|
| IBE1 | 01 February - 26 February | £1300 | £1560 |
| IBE2 | 24 May - 18 June | £1300 | £1560 |
| IBE3 | 02 August - 27 August | £1300 | £1560 |
| IBE4 | 25 October - 19 November | £1300 | £1560 |

Exam takes place at ELC on the final Friday of the course.

SUMMER VACATION COURSES

The Summer Vacation Course is run by ELC at our summer centre, Loxdale, about 10 minutes' drive from our main centre.

Summer Vacation Course (V) – Beginner to Advanced

20 lessons/week (15 hours) Minimum age 16 - typical age 16-22

Available between 14 June 2021 and 20 August 2021. Start any Monday. Minimum stay 2 weeks.

| June | July | August | | Lessons only | Activities package |
|------------|----------------|--------|----------------|--------------|--------------------|
| 14, 21, 28 | 05, 12, 19, 26 | 02, 09 | Price per week | £250 | £85 |

Activities Package includes 1 activity per day Monday to Friday + 1 full day guided excursion at the weekend.

Hot lunches available Monday to Friday for £31* per week.

**Although we can cater for many diets, we reserve the right to charge a supplement of £5 per week for special diets.*

JUNIOR VACATION COURSES

Available for parents studying at ELC who wish to bring a child, the Junior Vacation Courses are run by our partner school in Brighton, Loxdale English Centre. Only for students with an adult studying on an ELC course at the same time.

Winter Vacation Junior Course (VJ) – Beginner to Advanced

20 lessons/week (15 hours) + afternoon activities programme Monday-Friday. Age range 13-15.

Available between 04 January and 05 February 2021. Start any Monday. Minimum stay 2 weeks. Price inclusive of lessons and afternoon activities programme Monday to Friday. Hot lunches must be booked with package.

| January | | 2 weeks | 3 weeks | 4 weeks |
|----------------|--------------|---------|---------|---------|
| 04, 11, 18, 25 | Total price | £518 | £777 | £1036 |
| | *Hot lunches | £62 | £93 | £124 |

Summer Vacation Junior Course (VJ) – Beginner to Advanced

20 lessons/week (15 hours) + afternoon activities programme Monday-Friday. Age range 13-15.

Available between 07 June and 13 August 2021. Start any Monday. Minimum stay 2 weeks. Price inclusive of lessons and afternoon activities programme Monday to Friday. Hot lunches must be booked with package.

| June | July | August | | 2 weeks | 3 weeks | 4 weeks |
|----------------|----------------|--------|--------------|---------|---------|---------|
| 07, 14, 21, 28 | 05, 12, 19, 26 | 02 | Total price | £694 | £993 | £1244 |
| | | | *Hot lunches | £62 | £93 | £124 |

Hot lunches available Monday to Friday for £31* per week.

**Although we can cater for many diets, we reserve the right to charge a supplement of £5 per week for special diets.*

TAILOR-MADE COURSES / GROUPS

We can offer tailor-made courses for groups (eg small business groups, high school groups, teachers' courses) or individuals. Contact us for a detailed quotation.

ADDITIONAL PRIVATE LESSONS

Can be added to any course. Minimum booking 1 lesson when booked with any course.

| | 1:1 | 2:1 | 3:1 |
|----------------------------|-----|-----|-----|
| Price per 45-minute lesson | £65 | £36 | £25 |

All fees are per person per lesson. 2:1 and 3:1 only available for students booking and studying together.

SKYPE LESSONS

These can be added as a follow-up to any course.

| | 1:1 | 2:1 | 3:1 |
|----------------------------|-----|-----|-----|
| Price per 45-minute lesson | £65 | £36 | £25 |

All fees are per person per lesson. 2:1 and 3:1 only available for students booking and studying together.

COURSES FOR TEACHERS OF ENGLISH

30 lessons/week (22.5 hours). Minimum level Intermediate (Pre-Intermediate for EPC)

2-week intensive course. Students should book for both weeks.

Aspects of Teaching English (AT)

| Code | Dates | Course Fees | Code | Dates | Course Fees |
|------|-------------------------|-------------|------|-------------------------|-------------|
| AT1 | 04 January – 15 January | £780 | AT5 | 19 July – 30 July | £780 |
| AT2 | 18 January – 29 January | £780 | AT6 | 02 August – 13 August | £780 |
| AT3 | 29 March – 09 April | £780 | AT7 | 04 October – 15 October | £780 |
| AT4 | 05 July – 16 July | £780 | AT8 | 18 October – 29 October | £780 |

Language, Methodology and Culture (LMC)

| Code | Dates | Course Fees | Code | Dates | Course Fees |
|------|-------------------------|-------------|------|-------------------------|-------------|
| LMC1 | 04 January – 15 January | £780 | LMC5 | 19 July – 30 July | £780 |
| LMC2 | 18 January – 29 January | £780 | LMC6 | 02 August – 13 August | £780 |
| LMC3 | 29 March – 09 April | £780 | LMC7 | 04 October – 15 October | £780 |
| LMC4 | 05 July – 16 July | £780 | LMC8 | 18 October – 29 October | £780 |

Content & Language Integrated Learning (CLIL)

| Code | Dates | Course Fees | Code | Dates | Course Fees |
|-------|-------------------------|-------------|-------|-------------------------|-------------|
| CLIL1 | 04 January – 15 January | £780 | CLIL5 | 02 August – 13 August | £780 |
| CLIL2 | 29 March – 09 April | £780 | CLIL6 | 04 October – 15 October | £780 |
| CLIL3 | 05 July – 16 July | £780 | CLIL7 | 18 October – 29 October | £780 |
| CLIL4 | 19 July – 30 July | £780 | | | |

English in the Primary Classroom (EPC)

| Code | Dates | Course Fees | Code | Dates | Course Fees |
|------|-------------------------|-------------|------|-------------------------|-------------|
| EPC1 | 04 January – 15 January | £780 | EPC5 | 02 August – 13 August | £780 |
| EPC2 | 29 March – 09 April | £780 | EPC6 | 04 October – 15 October | £780 |
| EPC3 | 05 July – 16 July | £780 | EPC7 | 18 October – 29 October | £780 |
| EPC4 | 19 July – 30 July | £780 | | | |

Teaching Business English (TBE)

| Code | Dates | Course Fees | Code | Dates | Course Fees |
|------|-----------------------|-------------|------|-------------------------|-------------|
| TBE1 | 19 July – 30 July | £780 | TBE3 | 04 October – 15 October | £780 |
| TBE2 | 02 August – 13 August | £780 | | | |

Teaching English with Technology (TECH)

| Code | Dates | Course Fees | Code | Dates | Course Fees |
|-------|-------------------------|-------------|-------|-------------------------|-------------|
| TECH1 | 04 January – 15 January | £780 | TECH5 | 19 July – 30 July | £780 |
| TECH2 | 18 January – 29 January | £780 | TECH6 | 04 October – 15 October | £780 |
| TECH3 | 29 March – 09 April | £780 | TECH7 | 18 October – 29 October | £780 |
| TECH4 | 05 July – 16 July | £780 | | | |

Mindfulness in Language Teaching (MEI)

| Code | Dates | Course Fees | Code | Dates | Course Fees |
|------|-------------------------|-------------|------|-------------------------|-------------|
| MEI1 | 18 January – 29 January | £780 | MEI4 | 02 August - 13 August | £780 |
| MEI2 | 05 July – 16 July | £780 | MEI5 | 04 October – 15 October | £780 |
| MEI3 | 19 July – 30 July | £780 | | | |

ENGLISH FOR BUSINESS COURSES

Executive Mini-Group (EMG) / Executive Mini-Group + One-to-One (EMGO)

EMG = 30 lesson/week course (22.5 hours/week) Minimum level Intermediate

EMGO = 40 lesson/week course (30 hours/week) – 30 x EMG + 10 x 1:1 Minimum level Intermediate

Available 04 January 2021 to 17 December 2021. Start any Monday. Minimum stay 1 week.

| | | |
|----------------|------|-------|
| Price per week | EMG | £850 |
| Price per week | EMGO | £1440 |

English for PAs and Secretaries (SEC)

30 lesson/week course (22.5 hours/week) Minimum level Intermediate

2-week intensive course. Students must book both weeks.

| Code | Dates | Course Fees | Code | Dates | Course Fees |
|------|---------------------------|-------------|-------|-----------------------------|-------------|
| SEC1 | 15 February - 26 February | £970 | SEC6 | 05 July - 16 July | £970 |
| SEC2 | 15 March - 26 March | £970 | SEC7 | 19 July - 30 July | £970 |
| SEC3 | 12 April - 23 April | £970 | SEC8 | 02 August - 13 August | £970 |
| SEC4 | 10 May - 21 May | £970 | SEC9 | 06 September - 17 September | £970 |
| SEC5 | 07 June - 18 June | £970 | SEC10 | 01 November - 12 November | £970 |

English for Engineers (FE)

30 lesson/week course (22.5 hours/week) Minimum level Intermediate

2-week intensive course. Students must book both weeks.

| Code | Dates | Course Fees | Code | Dates | Course Fees |
|------|---------------------|-------------|------|-------------------------|-------------|
| FE1 | 01 March - 12 March | £970 | FE6 | 19 July - 30 July | £970 |
| FE2 | 29 March - 09 April | £970 | FE7 | 02 August - 13 August | £970 |
| FE3 | 26 April - 07 May | £970 | FE8 | 16 August - 27 August | £970 |
| FE4 | 21 June - 02 July | £970 | FE9 | 04 October - 15 October | £970 |
| FE5 | 05 July - 16 July | £970 | | | |

Combined General + Executive English (CGX)

40 lesson/week course (30 hours/week) – 20 x GE + 20 x Exec. Minimum level Pre-Intermediate

Available 04 January 2021 to 17 December 2021. Start any Monday. Minimum stay 1 week.

| | | |
|----------------|-----|------|
| Price per week | CGX | £640 |
|----------------|-----|------|

Combined One-to-One + Executive English (OTX)

30 or 40 lessons/week course (22.5 or 30 hours/week) – 20 x 1:1 + 10/20 Exec. Minimum level Pre-Intermediate

Available 04 January 2021 to 17 December 2021. Start any Monday. Minimum stay 1 week.

| | | |
|----------------|-------|-------|
| Price per week | OTX30 | £1400 |
| Price per week | OTX40 | £1530 |

ONE-TO-ONE COURSES

One-to-One Courses (OT) – Beginner to Advanced

Available 04 January 2021 to 17 December 2021. Start any Monday. Minimum stay 1 week.

| Code | Lessons/week | Hours/week | Price per week |
|------|--------------|------------|----------------|
| OT20 | 20 | 15 | £1200 |
| OT25 | 25 | 18.75 | £1500 |
| OT30 | 30 | 22.5 | £1800 |
| OT35 | 35 | 26.25 | £2100 |
| OT40 | 40 | 30 | £2400 |

ACCOMMODATION FEES

Homestay accommodation fees – per person per week

| | | | | |
|----------------|-------------------|------|---|------|
| Half-Board | Standard single: | £150 | Executive single (sole use of bathroom): | £220 |
| | Standard twin: | £127 | *Executive twin (sole use of bathroom): | £160 |
| Breakfast only | Standard single: | £120 | Executive single (sole use of bathroom): | £176 |
| | Standard twin: | £102 | *Executive twin (sole use of bathroom): | £128 |
| Self Catering | *Standard single: | £116 | *Executive single (sole use of bathroom): | £169 |
| | *Standard twin: | £99 | *Executive twin (sole use of bathroom): | £123 |

Arrival day normally Sunday, departure day Saturday or Sunday. Fees charged in units of 1 week.

Half-board = breakfast and dinner every day

Christmas supplement for lunches on 25 and 26 December = £50

Early departure – 50% of 1 week's fees will be charged unless 7 days' notice is given.

Holiday - 40% of 1 week's fees will be charged to retain the room.

Standard twin is only offered for 2 people travelling together.

Although we can cater for many diets, we reserve the right to charge a supplement of £15 per week for special diets.

*These accommodation options are particularly subject to availability. Please check with ELC Brighton at the time of booking.

Residence – self-catering per person per week (over 18s only)

| | |
|--|------|
| Britannia Study Hotel - Single room, ensuite with double bed (single occupancy): | £275 |
|--|------|

Student House – self-catering, per person per week (over 18s only)

| | |
|--|------|
| Dyke Road – Single room, shared bathroom, shared kitchen (single occupancy): | £170 |
| Dyke Road – Single room, ensuite, shared kitchen (single occupancy): | £200 |
| Dyke Road – Studio flat, own bathroom, own kitchen (single occupancy): | £260 |
| Dyke Road – Studio flat, own bathroom, own kitchen (double occupancy): | £165 |

Hotels – ELC's price (ensuite, bed and breakfast, per person per night)

| | The Claremont | Courtlands Hotel | Holiday Inn | Imperial Hotel | Kings Hotel |
|-------------|---------------|------------------|-------------|----------------|-------------|
| Single | £70 | £65 | £108 | £65 | £75 |
| Twin/Double | £70 | £40 | £59 | £40 | £60 |

NB ELC negotiates the cheapest rate it can in order to provide a uniform price per night throughout the year based on a minimum 6 nights' stay. On occasion, it may be cheaper to book directly with the hotel. Nightly prices may be higher on bank holiday weekends and during festivals or conferences.

AIRPORT TRANSFERS

| | | | | | |
|-----------|------|-----------------|------|------------------------|------|
| Gatwick: | £90 | London City: | £150 | St Pancras (Eurostar): | £150 |
| Heathrow: | £135 | Luton/Stansted: | £195 | Ashford (Eurostar): | £140 |

All fees are per person, one way. Contact us for prices for shared transfers.

REGISTRATION FEE

There is a registration fee of £90 for all bookings.

EXAMINATION FEES

| FCE | CAE | CPE | IELTS | LCCI |
|-------|-------|-------|-------|------|
| £165* | £169* | £170* | #£190 | £90 |

* Price includes postage of certificate #NB this is for 'standard' IELTS. We cannot book IELTS SELT – you must do this yourself.

SUNDRY FEES

| | | |
|------------------|-------------------|---------------------|
| Registration Fee | Courier Documents | Insurance |
| £90 | £60 | £6.05* (per 7 days) |

* These prices are subject to change during the year. Please check our website for the most up-to-date prices.

GENERAL ENGLISH COURSES

General English (GE25/GE30)

General English + One-to-One (GEO25/GEO30)

25 or 30 lessons/week (18.75 or 22.5 hours) – Beginner to Advanced

20 lessons (15 hours) in the morning with electives, or at extra cost, 1:1 lessons or Plus options in the afternoons. Students can choose afternoon electives at school (GE25 course = 1 elective per week; GE30 course = 2 electives per week).

| Code | Lessons/week | Weeks | 2-4 | 5-7 | 8-11 | 12-19 | 20+ |
|-------|--------------|----------------|------|------|------|-------|------|
| GE25 | 25 | Price per week | £275 | £268 | £263 | £255 | £245 |
| GE30 | 30 | Price per week | £310 | £300 | £285 | £280 | £270 |
| GEO25 | 25 | Price per week | £470 | £470 | £470 | £470 | £470 |
| GEO30 | 30 | Price per week | £715 | £715 | £715 | £715 | £715 |

- Available 04 January 2021 to 17 December 2021. Start any Monday. Minimum booking 2 weeks.
- NB Students booking 24+ weeks in advance see Study Year Programme prices.
- Electives available weekly.

Tuition Fees Calculator

| Weeks | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|
| GE25 | £275 | £550 | £825 | £1100 | £1340 | £1608 | £1876 | £2104 | £2367 | £2630 | £2893 | £3060 |
| GE30 | £310 | £620 | £930 | £1240 | £1500 | £1800 | £2100 | £2280 | £2565 | £2850 | £3135 | £3360 |
| Weeks | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | +weeks |
| GE25 | £3315 | £3570 | £3825 | £4080 | £4335 | £4590 | £4845 | £4900 | £5145 | £5390 | £5635 | +£245 |
| GE30 | £3640 | £3920 | £4200 | £4480 | £4760 | £5040 | £5320 | £5400 | £5670 | £5940 | £6210 | +£270 |

General English Plus Golf (GEPG), Tennis (GEPT), Natural Health (GEPNH), Horse-Riding (GEPH), Watersports (GEPW)

20 lessons/week (15 hours) – Beginner to Advanced

| Code | GE Lessons/week | Hours | Plus lessons/week | Price per week |
|-------|-----------------|-------|-------------------|----------------|
| GEPG | 20 | 15 | 3 afternoons | £630 |
| GEPT | 20 | 15 | 3 afternoons | £475 |
| GEPNH | 20 | 15 | 3 afternoons | £415 |
| GEPH | 20 | 15 | 3 afternoons | £520 |
| GEPW | 20 | 15 | 3 afternoons | £495 |

- Available 04 January 2021 to 17 December 2021. Start any Monday. Students must book a minimum of 2 weeks.
- 3 afternoons of plus options per week.

STUDY YEAR PROGRAMME (SYP)

25 or 30 lessons/week (18.75 or 22.5 hours) – Beginner to Upper-Intermediate*

Start any Monday. Minimum 24 weeks.

| Number of weeks | SYP25 | 24 – 33 | 34+ | SYP30 | 24 – 33 | 34+ |
|-----------------|-------|---------|------|--------|---------|------|
| Price per week | | £210 | £195 | | £245 | £230 |
| 24 weeks | £5040 | | | £5880 | | |
| 34 weeks | £6630 | | | £7820 | | |
| 44 weeks | £8580 | | | £10120 | | |

- Book any number of weeks over 24 (eg 24, 25, 26, 27...)
- Choice of study on a variety of courses, depending on level, at no extra cost:
 - SYP25 – variety of 25-lesson courses including GE25 and examination courses (eg FCE25, CAE25, IELTS25, IBE25)
 - SYP30 – variety of 30-lesson courses including GE30 and examination courses (eg FCE30, CAE30, IELTS30, IBE30)
- 1 airport transfer on arrival (London Gatwick or Heathrow) and 1 exam fee included (from Cambridge FCE/CAE, LCCI, IELTS) for students studying on an examination course as part of the SYP programme.
- Students can choose to add holidays - normally a maximum of 4 weeks' holiday for bookings of 24-33 weeks and 6 weeks' holiday for bookings of 34 weeks or more. Tuition fees are based on number of weeks of study.
- *level on arrival (courses at Advanced level available).

STUDY YEAR PROGRAMME (SYP)

Tuition Fees Calculator

| Weeks | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|--------|
| SYP25 | £5040 | £5250 | £5460 | £5670 | £5880 | £6090 | £6300 | £6510 | £6720 | £6930 | £6630 | £6825 |
| SYP30 | £5880 | £6125 | £6370 | £6615 | £6860 | £7105 | £7350 | £7595 | £7840 | £8085 | £7820 | £8050 |
| Weeks | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | +weeks |
| SYP25 | £7020 | £7215 | £7410 | £7605 | £7800 | £7995 | £8190 | £8385 | £8580 | £8775 | £8970 | +£195 |
| SYP30 | £8280 | £8510 | £8740 | £8970 | £9200 | £9430 | £9660 | £9890 | £10120 | £10350 | £10580 | +£230 |

EXAMINATION PREPARATION COURSES

All exam courses have a core of 25 lessons per week (except for summer 4-week Cambridge courses). Students who choose the 30-lesson programme outside of summer will join the GE options programme for the extra 5 lessons per week.

Cambridge Examination Preparation Courses (CC)

25 or 30 lessons/week (18.75 or 22.5 hours) [30 lessons/week (22.5 hours) in July/August*]

Fixed length courses. Students must enrol for full length of course. Exam fees not included.

| Code | Dates | Weeks | CC25 Course Fees | CC30 Course Fees |
|----------------|----------------------------|-------|------------------|------------------|
| CC1 – FCE/CAE | 04 January – 12 March | 10 | £2630 | £2850 |
| CC2 – FCE/CAE | 22 March – 11 June | 12 | £3060 | £3360 |
| CC3* – FCE/CAE | 05 July – 30 July | 4 | – | £1320 |
| CC4* – FCE/CAE | 02 August – 27 August | 4 | – | £1320 |
| CC5 – FCE/CAE | 13 September – 03 December | 12 | £3060 | £3360 |

The oral interviews take place on a weekend before the written exam. The written exam dates for the paper-based exam are:

CC1 – FCE exam Friday 12 March; CAE exam Saturday 13 March

CC2 – FCE exam Tuesday 08 June; CAE exam Wednesday 09 June

CC3 – FCE exam Thursday 29 July; CAE exam Friday 30 July

CC4 – FCE exam Thursday 26 August; CAE exam Friday 27 August

CC5 – FCE exam Tuesday 30 November; CAE exam Wednesday 01 December

IELTS Exam Preparation

25 or 30 lessons/week (18.75 or 22.5 hours). Minimum Level Intermediate

4-week intensive course. Students must book for all 4 weeks. Exam fees not included.

| Code | Dates | IELTS 25 Course Fees | IELTS 30 Course Fees |
|---------|---------------------------|----------------------|----------------------|
| IELTS1 | 01 February - 26 February | £1100 | £1240 |
| IELTS2 | 01 March - 26 March | £1100 | £1240 |
| IELTS3 | 29 March - 23 April | £1100 | £1240 |
| IELTS4 | 26 April - 21 May | £1100 | £1240 |
| IELTS5 | 24 May - 18 June | £1100 | £1240 |
| IELTS6 | 28 June - 23 July | £1100 | £1240 |
| IELTS7 | 02 August - 27 August | £1100 | £1240 |
| IELTS8 | 30 August - 24 September | £1100 | £1240 |
| IELTS9 | 27 September - 22 October | £1100 | £1240 |
| IELTS10 | 25 October - 19 November | £1100 | £1240 |
| IELTS11 | 22 November - 17 December | £1100 | £1240 |

The exam will usually be held on the Saturday after the last day of the course.

Introduction to Business English (IBE)

25 or 30 lessons/week (18.75 or 22.5 hours). Minimum Level Intermediate

LCCI Exam Preparation. 4-week intensive course. Students must book for all 4 weeks. Exam fees not included.

| Code | Dates | IBE 25 Course Fees | IBE30 Course Fees |
|------|---------------------------|--------------------|-------------------|
| IBE1 | 01 February - 26 February | £1100 | £1240 |
| IBE2 | 24 May - 18 June | £1100 | £1240 |
| IBE3 | 02 August - 27 August | £1100 | £1240 |
| IBE4 | 25 October - 19 November | £1100 | £1240 |

Exam takes place on the final Friday of the course.

SUMMER VACATION COURSE

Summer Plus (SP) – Elementary to Advanced

25 lessons/week (18.75 hours) + activities

Available between 14 June 2021 to 20 August 2021. Start any Monday. Minimum stay 2 weeks.

| June | July | August | Price per week | £340 |
|------------|----------------|--------|----------------|------|
| 14, 21, 28 | 05, 12, 19, 26 | 02, 09 | | |

– Includes 2 afternoon activities plus 1 half-day excursion per week on Monday, Wednesday and Friday afternoons.

ONE-TO-ONE COURSES

One-to-One Courses (OT) – Beginner to Advanced

Minimum stay 1 week. Courses available Monday 04 January 2021 to 17 December 2021.

| Code | Lessons/week | Hours/week | Price per week |
|------|--------------|------------|----------------|
| OT20 | 20 | 15 | £1100 |
| OT25 | 25 | 18.75 | £1375 |
| OT30 | 30 | 22.5 | £1650 |
| OT35 | 35 | 26.25 | £1925 |
| OT40 | 40 | 30 | £2200 |

FIFTY PLUS COURSES

Fifty Plus Courses (FP) – Elementary to Advanced

20 lessons/week (15 hours) in group classes + full social programme

Fixed dates. 2 week courses. Minimum stay 2 weeks.

| Code | Code | Weeks | Course Fees (total) |
|------|-----------------------------|-------|---------------------|
| FP1 | 26 April - 07 May | 2 | £805 |
| FP2 | 10 May - 21 May | 2 | £805 |
| FP3 | 24 May - 04 June | 2 | £805 |
| FP4 | 07 June - 18 June | 2 | £805 |
| FP5 | 16 August - 27 August | 2 | £805 |
| FP6 | 30 August - 10 September | 2 | £805 |
| FP7 | 13 September - 24 September | 2 | £805 |

– Includes 3 half-day events and 1 full-day guided excursion at the weekend per week booked.

– Students can also book 3 or 4 weeks. Extra weeks charged at £402.50 per week

TAILOR-MADE COURSES / GROUPS

ELC can offer tailor-made courses for groups (eg small business groups, high school groups, teachers' courses) or individuals. Contact us for a detailed quotation.

ADDITIONAL PRIVATE LESSONS

These can be added to any course. Minimum 1 lesson when purchased with any course.

| | 1:1 | 2:1 | 3:1 |
|----------------------------|-----|-----|-----|
| Price per 45-minute lesson | £60 | £33 | £23 |

All fees are per person per lesson. 2:1 and 3:1 only available for students booking and studying together.

SKYPE LESSONS

These can be added as a follow-up to any course. Minimum 1 lesson when purchased with any course.

| | 1:1 | 2:1 | 3:1 |
|----------------------------|-----|-----|-----|
| Price per 45-minute lesson | £60 | £33 | £23 |

All fees are per person per lesson. 2:1 and 3:1 only available for students booking and studying together.

ACCOMMODATION FEES

Homestay accommodation fees – per person per week

| | | | | | | |
|----------------|------------------|------|--------------------|------|---------------------------------|------|
| Half-Board | Standard Single: | £129 | Fifty Plus Single: | £139 | *Single (sole use of bathroom): | £189 |
| | Standard Twin: | £115 | Fifty Plus Twin: | £126 | *Twin (sole use of bathroom): | £149 |
| Breakfast only | Standard Single: | £110 | | | | |
| Self-Catering | Standard Single: | £107 | | | | |

Arrival day normally Sunday, departure day normally Saturday. Fees charged in units of 1 week.

Half-board = breakfast and dinner every day; lunch at weekends.

Christmas supplement for lunches on 25 and 26 December = £50

Early departure – 50% of 1 week's fees will be charged unless 7 days' notice is given.

Holiday - 40% of 1 week's fees will be charged to retain the room.

Unless otherwise requested, and subject to availability, we will normally place a student aged under 18 in a twin room with another student of the same sex and a similar age. For students aged 18 and over standard twin is only available for two students travelling together.

Although we can cater for many diets, we reserve the right to charge a supplement of £15 per week for special diets.

Students booking the Fifty Plus course who require homestay accommodation should choose Fifty Plus or sole use of bathroom homestay.

**These accommodation options are particularly subject to availability. Please check with ELC Eastbourne at the time of booking.*

Guesthouses/Hotels - ELC's price (ensuite, bed and breakfast, per person per night)

| | The Arden | The Hydro Hotel | Lansdowne Hotel | Tudor House B&B | 17 Wilmington Square |
|-------------|-----------|-----------------|-----------------|-----------------|----------------------|
| Single | £54 | £65 | £67 | £50 | £58 |
| Twin/Double | £36 | £42.50 | £40 | £35 | £45 |

NB ELC negotiates the cheapest rate it can in order to provide a uniform price per night. On occasion, it may be cheaper to book directly with the hotel.

Shared Student houses (summer, over 18s only) – self-catering per person per week

| | |
|--------|------|
| Single | £145 |
|--------|------|

A £100 deposit and £10 administration fee may be charged depending on the provider.

AIRPORT TRANSFERS

| | | | | | |
|-----------|------|--------------------|------|------------------------|------|
| Gatwick: | £100 | London City/Luton: | £180 | St Pancras (Eurostar): | £170 |
| Heathrow: | £135 | Stansted: | £170 | Ashford (Eurostar): | £110 |

All fees are per person, one-way. Contact us for prices for shared transfers.

REGISTRATION FEE

There is a registration fee of £90 for all bookings.

EXAMINATION FEES

| FCE | CAE | CPE | IELTS | LCCI |
|-------|-------|-------|-------|------|
| £165* | £169* | £170* | #£190 | £90 |

* Price includes postage of certificate #NB this is for 'standard' IELTS. We cannot book IELTS SELT – you must do this yourself.

SUNDRY FEES

| | | |
|------------------|-------------------|---------------------|
| Registration Fee | Courier Documents | Insurance |
| £90 | £60 | £6.05* (per 7 days) |

* These prices are subject to change during the year. Please check our website for the most up-to-date prices.

HOW TO BOOK

1. Complete the Application Form (you can also book online at www.elc-schools.com).
2. Return to ELC with a deposit of £250 or full fees. Email to:
ELC Brighton - bookings@elc-brighton.co.uk ELC Eastbourne - bookings@elc-eastbourne.co.uk
NB If you require a visa you must pay full fees on booking, and send us a copy of your passport.
3. On receipt of the Application Form and payment, we will send you a confirmation of booking and an invoice.
NB a registration fee of £90 will be applied to all bookings.
4. The deposit is part of the fees. Payment of the balance of fees should be made at least 21 days before the start of your course. If you book your course less than 21 days before the start of your course, total fees are payable immediately.
5. You are strongly advised to take out insurance against cancellation or curtailment of your course for any reason before you travel. ELC can provide insurance, see <https://www.elc-schools.com/about/services/insurance>

HOW TO PAY

All fees to be paid in pounds sterling. You can pay by **Flywire, Bank Transfer or Credit/Debit Card**.

1. Flywire: Offers multiple payment options, in your own currency such as bank transfer and credit/debit card at good exchange rates with no hidden fees. Access Flywire at the following address: <https://elc-schools.flywire.com>
2. Bank Transfer: Please include your full name and the amount to cover all bank charges. Please put your name on the transfer advice as a reference and state your full name:

| | ELC Brighton | ELC Eastbourne |
|----------------|---|---|
| Beneficiary | The English Language Centre, Ltd | English Language Centre Eastbourne Account |
| Bank | Barclays Commercial | Barclays Commercial |
| Bank Sort Code | 20-12-75 | 20-12-75 |
| Account Number | 10362913 | 53099075 |
| Bank Address | 90-92 High Street, Crawley, West Sussex, RH10 1BP | 90-92 High Street, Crawley, West Sussex, RH10 1BP |
| SWIFTBIC Code | BUKB GB22 | BUKB GB22 |
| IBAN | GB 84 BUKB 2012 7510 362913 | GB14 BUKB 2012 7553 0990 75 |

3. Credit/Debit Card: You can make payment securely on our website at: www.elc-schools.com/balance

TERMS & CONDITIONS OF ENROLMENT - DIRECT

1. In registering with us, you accept our terms and conditions of enrolment.
2. A course is defined as the whole period of booking (and may include a combination of different types eg General English, IELTS etc).
3. We require a deposit of £250 in order to reserve a place on a course. The balance of fees are then due 21 days before the start of the course. If a student books a course less than 21 days before the start of the course, total fees are payable immediately. In the case of visa students, we require full fees before processing and confirming an application.

Insurance

4. You are required to be covered by an insurance policy throughout your stay with us. This insurance should cover cancellation and curtailment, course fees, medical expenses, personal belongings cover, money, personal liability and personal injury. We are not responsible for any problems arising from lack of appropriate insurance on the student's part.

Cancellation and Refund Policy

5. Terms given for cancellation periods are based on the school's normal working hours Monday to Friday. If a cancellation request is received outside our normal office hours, the notice period will be counted from the next working day. We will endeavour to pay any refunds as quickly as possible. In any case we will refund within 90 days of receiving the full bank account details.
6. Cancellation before arrival. We must receive cancellation in writing by post or email at least 14 days before the start of the course. In the case that 14 days or more notice of cancellation is given, any tuition fees paid will be refunded less the deposit of £250. Refunds will be made via the same method as payment was made. In the case that less than 14 days' notice of cancellation is given, any tuition fees paid will be refunded less the deposit of £250 and 1 week's tuition fees.

7. Cancellation after arrival. Acceptance of an enrolment is made on the understanding that the student will remain for the duration of the course booked for the hours of study booked. Tuition, registration and insurance fees are non-refundable once you have started the course. Group-course tuition fees for cancelled weeks cannot be converted to equivalent 1:1 lessons. Course duration cannot be extended by reducing the number of hours per week studied. Tuition and registration fees are non-transferable. Study Year Programme inclusive exam and airport transfer have no monetary value – there is no refund if you do not use these offers; the exam must be booked by us during your course in the UK.
8. For bookings made 'at distance' (eg via our website, by telephone, by email), you have the right to cancel with a full refund of monies paid, without giving a reason, within 14 days (the Cancellation Period) of our confirmation. We must receive your cancellation in writing by post or email within the Cancellation Period. We will not start providing services to you during the Cancellation Period unless you request us to do so in writing. We will refund fees paid within 14 days of the date we receive confirmation from you that you wish to cancel. However, in the case that you have confirmed in writing that you wish us to start providing services within the Cancellation Period, we can charge a reasonable sum for the services based on the proportion of the course undertaken and deduct this from any refund payable.
9. Tuition, registration and insurance fees are non-refundable in the case of late- or non-arrival for the course.
10. If you miss a lesson, regardless of the reason, we cannot give a refund or allow you to take the lesson at another time.
11. Homestay cancellation. In the case that fewer than 7 days' notice of cancellation of a homestay booking is given, a compensation fee of 50% of the weekly homestay rate will be charged and must be paid to the homestay. If accommodation costs have been paid to us, these will be refunded so long as adequate notice has been given, less any irrecoverable expenses (eg homestay compensation). Refunds will only be made for full calendar weeks.
12. Residences and student houses: A minimum 4 weeks' notice in writing must be given to cancel or curtail a booking in the residence. Refunds will only be made for full calendar weeks.
13. Hotels: the hotel's cancellation terms apply. There is usually no refund for non-arrival or early departure.

Visas

14. Visas: in the case that fees have been paid prior to a visa application which is then refused, those fees will be refunded less any irrecoverable expenses (ie host family compensation, courier letter fees, CAS fee, exam fees). We will need to see a copy of the visa refusal letter in order to provide any refund.
15. It is your responsibility to ensure that you have the correct visa type and appropriate leave to remain in the UK. In the case that we find you do not have appropriate leave to remain, we will terminate your course immediately. In this case tuition and registration fees are non-refundable.

Liability and Force Majeure

16. We are not liable for:
 - a. loss of tuition or other related services due to factors outside our control such as acts, events, omission or accidents beyond our reasonable control or the reasonable control of our suppliers, including without limitation war, threat of war, riots, civil disturbances, actual or threatened terrorist activity and its consequences, industrial disputes, natural and nuclear disasters, fire, epidemics, health risks and pandemics, unavoidable and unforeseeable technical problems with transport for reasons beyond our control or that of our suppliers; closed or congested airports or ports, hurricanes and other actual or potential severe weather conditions, flood, and any other similar events. In the event of an outbreak of infectious disease, all students and / or parents / guardians are required to comply with rules regarding quarantine as set by government agencies or by the school.
 - b. for loss of students' property
 No compensation, costs or expenses will be paid by us in these circumstances. Nothing in these terms limits or excludes the liability of either party for death or personal injury resulting from negligence.

Conduct & behaviour

17. We reserve the right to refuse an enrolment, or in the case of unsatisfactory attendance, work or conduct, to dismiss you from a course without refund of tuition fees. If you cause damage in the school, in accommodation or a social activity organised by the school, you are responsible for paying all repair costs.
18. We are not liable for any loss, damage, illness or injury to persons or property, however caused, except where statutory liability applies.
19. On completion of your course you will receive a certificate of attendance if you have met the attendance requirements, 80% or more in Brighton and Eastbourne, 90% in Chester.

Promotional materials

20. From time-to-time we may take photographs or videos for use in our promotional materials or for marketing purposes. We will ask for your consent in writing at the time to use such images.

Applicants with Disabilities or Special Educational Needs

21. If you have any physical disability or special educational needs (eg dyslexia), we request that you advise us prior to booking a course so that we can advise you as to the suitability of the course and any reasonable additional support that we may be able to offer. Please see the policy on our website www.elc-schools.com/policies.

Students aged under 18

22. In the UK, students under the age of 18 are children in British law. In the case of all students under 18, the parent(s) / guardian(s) and student will be required to sign the Application Form that acknowledges acceptance of the school's terms and conditions and to complete a Parental Agreement form. This form explains some of the legal restrictions that apply to under-18s (in particular with relation to alcohol and tobacco) and some of the school's rules that apply for us to accept a student aged under 18.

Students aged 16 and 17 booked on adult courses

23. All courses in our brochure or on our website are aimed at adults except Summer Course for Teenagers in Chester and some closed groups. We do accept students aged 16 or 17 on some adult courses (see brochure or course information on our website for details). Point 22 above still applies for 16 and 17 year olds on adult courses.

Your course

24. Some courses may not run as advertised if there are not enough students on the course. We reserve the right to offer an alternative option to students in this case, for example a reduced number of lessons for all or part of the course. See course information on our website for details.

25. In extreme and very rare circumstances, the stated maximum class size might be exceeded. If this does happen, it will be only by one person and for a very limited period.
26. It may be possible to take a holiday during your course. You should normally give us at least 4 weeks' notice. You can only book holiday in complete weeks of consecutive days Monday to Friday. Provided you give us notice, we will transfer the 'missed' weeks of tuition to the end of your course. For students with a visa, if you cannot complete the course within the visa dates because you took holiday, there is no refund of 'missed' weeks of tuition.

Homestay Accommodation

27. In locating and arranging homestay accommodation, we act as an agent introducing course participants to host(s).
28. We can only arrange homestay for students who are studying with us and for the same duration as the course booked. In the case of students requiring a visa, we can only confirm homestay details, once we have confirmation that the visa application has been successful.
29. Homestay accommodation is usually booked and charged in units of 1 calendar week with arrival on the Sunday before the course starts and departure on the Saturday or Sunday after the course ends. You should plan to arrive at your homestay at a reasonable time, usually no earlier than 08.00 and no later than 23.00. If you arrive outside these times, there may be a supplement or you may have to make alternative arrangements for 1 night. Half-board homestay includes breakfast and dinner every day including weekends (and lunches at weekends in Eastbourne only). Bed & breakfast homestay does not mean that you will have access to a kitchen to prepare your own food.
30. Unless otherwise requested, you will be the only student with your native language staying in the homestay.
31. Twin homestay is normally only available for two students travelling together.
32. Unaccompanied students aged under 18 must choose homestay accommodation (single) with minimum half-board if aged 16 and 17 and full-board if aged under 16. In summer in Eastbourne or in Chester on the Summer Course for Teenagers, unless otherwise requested, and subject to availability, we will normally place a student aged under 18 in a twin room with another student of the same gender and a similar age but different first language.
33. We take our responsibility for the care and safety of all our students very seriously, especially students aged under 18. Therefore, we will ensure that in the case of unaccompanied students aged under 18:
 - We only provide homestay accommodation (single room, half-board). The student is treated as part of the hosts' family and they eat together every evening.
 - There will always be a responsible adult at home overnight.
 - Depending on the age and course there are different rules for the time that a student must arrive at their homestay in the evening (see course details). Our homestays have been asked to contact the school if this rule is broken.
 - The student must provide written permission from their parents 1 week beforehand should they wish to stay out overnight or go on an overnight trip. Any overnight stay away from homestay must be approved by the school's safeguarding team in writing.
 - We require the parents and student to sign a "Parental Agreement".
 - The school will inform the parents in the case that the student is not abiding by the agreed terms of the Parental Agreement.

Residence and Student House Accommodation

34. You must be aged 18 or over on the day of arrival to stay in a residence or student house.
35. In locating and arranging residential or student house accommodation not owned by the school, we act as an agent introducing course participants to host(s).
36. This accommodation is only available for bookings of complete weeks (with arrival normally on Sunday) and is charged in units of 1 week. Minimum stays are normally 2 weeks.
37. If you take a holiday during your stay and are away, you will still be charged the full rate for the period of absence.
38. Payments must be made to the school. Full fees must be paid in advance at the time of booking in order to reserve the room for the requested period of time. No student house or residence accommodation will be booked until full fees have been paid.
39. We cannot postpone bookings for the residence or student house if you inform us 28 or fewer days before the arrival date. You are still liable for the fees of your original accommodation booking, if you give us 28 days or fewer notice.
40. For student house accommodation, you will be asked for your credit card details at the time of booking. This is to cover the cost of any breakages, damage or extra cleaning required above the normal the property up to a maximum of £300. In Chester, you are required to pay a deposit of £200 with your booking. This is refunded when the room is returned in a satisfactory condition.
41. If you lose your key, you will be charged extra to cover the cost of replacement.
42. For operational reasons, we reserve the right to move you to a different room or residence if necessary in exceptional circumstances.

Other

43. The minimum age for attendance at the school on our advertised courses is 16, except for the Summer Course for Teenagers in Chester where the minimum age is 13. In the case of business, 50+ and teachers courses where the specified minimum age is higher, we reserve the right to accept students who are slightly younger than the advertised minimum age provided they meet the other requirements of such courses. In the case of General English, Summer Vacation and examination courses, we reserve the right to accept students who are 15, and 12 for the Summer Course for Teenagers, where they come as part of a group with a leader who will take responsibility for their welfare outside lessons. In such cases we will take additional child protection and safeguarding measures. Applications from students outside the published age limits are treated on a case by case basis.
44. If your English level is not suitable for the course you have booked, we reserve the right to move you onto a different course or to refuse you admission to the school.
45. The Summer Vacation Course in Brighton takes place at our summer centre – ELC Loxdale. The Summer Course for Teenagers in Chester takes place at the University of Chester campus. All other courses take place in the both schools' main buildings. On occasion we may use additional premises located near the main schools.
46. These Terms & Conditions were correct at the time of going to print. However, we reserve the right to make changes to our terms without prior notice. Please check our website for the most up-to-date version of our terms: www.elc-schools.com/terms.



The English Language Centre

BRIGHTON / EASTBOURNE

Brighton

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for the teaching
of English in the UK



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